

Minutes of the Regular Work Session of the  
Board of Mayor and Aldermen, City of Kingsport, Tennessee  
Tuesday, January 19, 2016, 4:00 PM  
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Vice-Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Michele Mitchell

Alderman Colette George

Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder

1. **CALL TO ORDER:** 4:00 p.m. by Vice-Mayor McIntire.
2. **ROLL CALL:** By Deputy City Recorder Marshall. Absent: Mayor John Clark.
3. **AUDIT.** Mr. Richard Lennon with Brown Edwards presented the audit for fiscal year 2015 to the board. He discussed highlights of the report and answered questions, noting it was a clean or unmodified report. Mr. Lennon pointed out this was the 15<sup>th</sup> consecutive year that Kingsport has received the certificate of achievement. City Manager Fleming pointed out this report was also available online.
4. **PROJECT REVIEW (TICKLER).** City Manager Fleming explained the purpose of this report was to replace the previous tickler which was presented at work sessions to keep track of city projects. Alderman George requested these projects be sorted (or able to be sorted) by date rather than just cost. Mr. Fleming stated it is still a work in progress and can be adjusted to better suit the needs of the board.
5. **DISCUSS 2016 BOARD PLANNING CALENDAR & FORMAT CHANGES.** City Manager Fleming provided details on items that are scheduled to be presented to the board at work sessions over the course of the next year. The purpose is for board members to be able to plan ahead, as well as set a precedent for regularly scheduled presentations. Alderman George requested the work sessions, as well as their agendas, be better advertised before each meeting so citizens will have a greater understanding of what the BMA will be discussing.
6. **AEP FRANCHISE AGREEMENT.** City Manager Fleming provided a background on the city over the last several years, noting aspects such as growth, needs, budgets, and employees per capita. He stated this new agreement is a major key to complete the current plan and set the foundation for the city. Assistant City Manager for Operations Ryan McReynolds then gave a presentation on the goal and process of this new 20 year agreement. He discussed the relationship Kingsport has with AEP as compared to other cities and their power sources. He talked about the purpose of the agreement, the budgetary impact and staff's recommendation. There was considerable discussion. City Attorney Billingsly pointed out a couple of typographical amendments that need to be made at the business meeting.

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**7. REVIEW OF AGENDA ITEMS ON THE JANUARY 19, 2016 REGULAR BUSINESS MEETING AGENDA.** City Manager Fleming and members of staff gave a summary or presentation for each item on the proposed agenda. The following are items the Board discussed at greater length or which received specific questions or concerns.

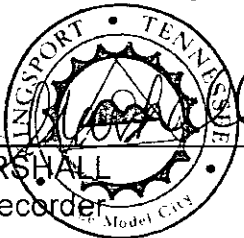
**VII.10 Apply for and Receive a “Multi-Modal Access Fund” Grant from the Tennessee Department of Transportation (AF: 17-2016) (Michael Thompson, Troy Ebbert).** City Manager Fleming provided details on this item, noting it was for installation of a sidewalk on Stone Drive. Alderman George asked for this item to be pulled from the consent agenda to be discussed further at the business meeting.


**BOARD COMMENT.** None.

**PUBLIC COMMENT.** None.

**7. ADJOURN.** Seeing no other matters presented for discussion at this work session, Mayor Clark adjourned the meeting at 6:15 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



  
JOHN CLARK  
Mayor