

Minutes of the Regular Work Session of the  
Board of Mayor and Aldermen, City of Kingsport, Tennessee  
Monday, January 22, 2018, 4:30 PM  
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor John Clark

Vice-Mayor Mike McIntire

Alderman Jennifer Adler

Alderman Joe Begley

Alderman Betsy Cooper

Alderman Colette George

Alderman Tommy Olterman

*(arrived after roll call/left at 6:05 pm)*

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder/Chief Financial Officer

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Clark.

2. **ROLL CALL:** By Deputy City Recorder Marshall.

3. **FY17 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) PRESENTATION AND EXPLANATION.** Vice-Mayor McIntire provided information on this item, pointing out the significance of the high rating and no reported deficiencies or weaknesses. He also introduced Richard Linnen and David Elkins who were present and representing the auditing firm of Brown Edwards.

*NOTE: This item was presented in greater detail by City Comptroller Lisa Winkle after the agenda discussion at the end of the meeting (from 5:00 pm to 6:30 pm) to provide utility training which is required for the BMA.*

4. **SALES TAX, WELLNESS CLINIC & SAFETY.** City Manager Fleming provided details on this item.

5. **REVIEW OF AGENDA ITEMS ON THE JANUARY 23, 2018 REGULAR BUSINESS MEETING AGENDA.** City Manager Fleming and members of staff gave a summary or presentation for each item on the proposed agenda. The following items were discussed at greater length or received specific questions or concerns.

**VI.A.1 Consideration of Resolutions to Annex/Adopt Plan of Services for the Bays Mountain Park and Planetarium Addition Annexation and Consideration of an Ordinance to Amend Zoning (AF: 05-2018).** Alderman George asked if the information regarding this property, such as on a plaque, would be posted somewhere. Assistant City Manager Christ McCartt stated there were plans to place this information at the Nature Center where more people would see it.

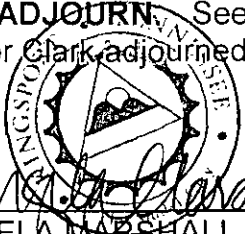
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**VI.D.1 Authorize the Industrial Development Board of the City of Kingsport, Tennessee to Execute a Payment on Lieu of Tax Provision (AF: 12-2018).** Clay Walker, NETWORKS, presented this item and answered questions from the board. He noted the incentive was for an existing company that was growing and making \$557,000 investment in equipment as well as bringing in 25 new positions. He pointed out that nothing would be taken off of the tax rolls.

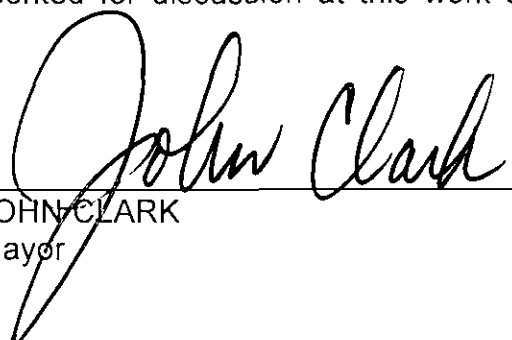
**VI.D.2 Assistance to Firefighters Grant (AFG) through the U.S. Fire Administration of the Federal Emergency Management Administration (FEMA) Division of the Department of Homeland Security (DHS) (AF: 07-2018).** Acting Fire Chief Scott Boyd provided details on this item stated the last major purchase for these air tanks was in 2005, noting they have a life expectancy of ten years.

**VII.1 Apply for a Federal Historic Preservation Grant from the Tennessee Historical Commission (AF: 06-2018).** City Planner Nathan Woods pointed out this has not been updated since 1980's-1990's.

**6. ADJOURN.** Seeing no other matters presented for discussion at this work session, Mayor Clark adjourned the meeting at 6:30 p.m.



  
ANGELA MARSHALL  
Deputy City Recorder

  
JOHN CLARK  
Mayor