

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, October 2, 2018, 7:00 PM
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor John Clark, Presiding

Vice Mayor Mike McIntire

Alderman Jennifer Adler

Alderman Joe Begley

Alderman Betsy Cooper

Alderman Colette George

Alderman Tommy Olterman

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James Demming, City Recorder/Chief Financial Officer

I. **CALL TO ORDER:** 7:00 p.m., by Mayor John Clark.

II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Jackson Family.

II.B. **INVOCATION:** Pastor Sam Ward, Mountain View United Methodist Church.

III. **ROLL CALL:** By City Recorder Demming. All Present.

IV.A. **RECOGNITIONS AND PRESENTATIONS.**

1. Public Information Officer Barry Brickey - Educator of the Year (Chief Boyd)
2. Kingsport Police Department Traffic Safety (Chief Quillin)

IV.B. **APPOINTMENTS/REAPPOINTMENTS.** None.

V. **APPROVAL OF MINUTES.**

Motion/Second: McIntire/Cooper, to approve minutes for the following meetings:

A. September 17, 2018 Regular Work Session

B. September 18, 2018 Regular Business Meeting

Approved: All present voting "aye."

VI. **COMMUNITY INTEREST ITEMS.**

A. **PUBLIC HEARINGS.** None.

PUBLIC COMMENT. Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, October 2, 2018**

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Appropriate Funds from the Tennessee Highway Safety Office (THSO) 2018-2019 Grant (AF: 228-2018) (David Quillin).

Motion/Second: Adler/George, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TENNESSEE HIGHWAY SAFETY OFFICE (THSO) FOR THE YEAR ENDING JUNE 30, 2019; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

2. Acceptance and Appropriation of Contura Energy Services Gift (AF: 232-2018) (Barry Brickey, Scott Boyd).

Motion/Second: George/Cooper, to pass:

Resolution No. 2019-053, A RESOLUTION ACCEPTING A DONATION FROM CONTURA ENERGY SERVICES, LLC FOR THE KINGSFORT FIRE DEPARTMENT

Passed: All present voting "aye."

Motion/Second: George/Olterman, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT-SPECIAL REVENUE FUND BUDGET BY APPROPRIATING DONATED FUNDS TO THE CONTURA ENERGY SERVICES PROJECT FOR THE YEAR ENDING JUNE 30, 2019; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Establish a Percentage-Based Card Processing Fee for Accepting Credit or Debit Cards in Payment of Property Taxes and Amend Revenue and Expense Budgets of the General Fund to Reflect Collection and Appropriate Funds for the Payment of the Increased Merchant Fees (AF: 225-2018) (Jim Demming, Lisa Winkle).

Motion/Second: George/Cooper, to pass:

ORDINANCE NO. 6761, AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY APPROPRIATING CREDIT CARD PROCESSING FEES FOR THE YEAR ENDING JUNE 30, 2019; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Adler, Begley, Cooper, George, McIntire and Olterman voting "aye."

2. Amend the Water and Sewer Project Fund Budgets by Appropriating TDOT Funds to the Memorial Boulevard Improvement Projects (AF: 224-2018) (Ryan McReynolds, Chad Austin).

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, October 2, 2018**

Motion/Second: McIntire/Adler, to pass:

ORDINANCE NO. 6762, AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUND BUDGETS BY APPROPRIATING TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FUNDS TO THE MEMORIAL BOULEVARD IMPROVEMENT PROJECTS (WA1908 AND SW1908); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Adler, Begley, Cooper, George, McIntire and Olterman voting "aye."

D. OTHER BUSINESS.

1. Authorize the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports for the Tennessee Highway Safety Office's 2018-2019 Grant (AF: 227-2018) (David Quillin).

Motion/Second: McIntire/George, to pass:

Resolution No. 2019-054, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER TO THE TENNESSEE HIGHWAY SAFETY OFFICE DESIGNATING THE CHIEF OF POLICE AS THE MAYOR'S DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY GRANTS FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

Passed: All present voting "aye."

2. Amend Grant Managed by the Tennessee Department of Environment & Conservation's Office Of Energy Programs (TDEC OEP) - Tennessee Natural Gas and Propane Vehicle Grant Program (AF: 226-2018) (Ryan McReynolds, Steve Hightower)

Motion/Second: McIntire/Cooper, to pass:

Resolution No. 2019-055, A RESOLUTION TO AMEND THE NATURAL GAS AND PROPANE VEHICLE GRANT MANAGED BY THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION'S OFFICE OF ENERGY TENNESSEE BY ADDING ADDITIONAL VEHICLES AND AUTHORIZING THE EXECUTION OF ALL DOCUMENTS NECESSARY AND PROPER TO RECEIVE THE GRANT

Passed: All present voting "aye."

3. Professional Services Agreement with Cain Rash West Architects (CRW) for the Justice Center (AF: 230-2018) (Ryan McReynolds).

Motion/Second: George/Begley, to pass:

Resolution No. 2019-056, A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH CAIN RASH WEST ARCHITECTS FOR THE JUSTICE CENTER AND AUTHORIZING THE MAYOR TO EXECUTE THE

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, October 2, 2018**

AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO
EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

VII. CONSENT AGENDA. None.


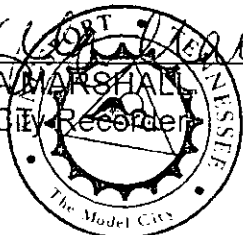
VIII. COMMUNICATIONS.

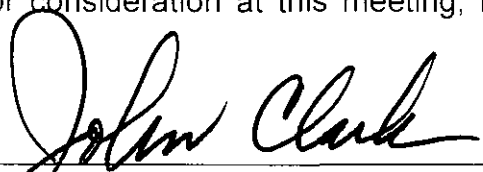
A. CITY MANAGER. Mr. Fleming commented on his recent trip to Baltimore for the City Manager's conference. He stated a map of Kingsport was being used as the example at the Cartograph vendor booth as an example, noting the exposure for our city. He also asked Chief Quillin to provide details on tomorrow's "Coffee with a Cop" event at Bagel Exchange.

B. MAYOR AND BOARD MEMBERS. Alderman Olterman encouraged everyone to attend their local high school athletics events this weekend. Alderman George provided details on upcoming events, including the State of the City breakfast, the downtown Wine Festival and city-wide leaf pickup. She also commented on the Mayor's recent proclamation regarding the awareness of children's cancer. Alderman Adler promoted Keep Kingsport Beautiful's tree sale on the Chamber website and also the upcoming 4th Annual Walk for Wellness Expo. Alderman Cooper commented on the Kingsport Theatre Guild's upcoming production of The Great Gatsby and provided further details on the Wine Festival. Vice-Mayor McIntire thanked Steve Hightower for leading the effort in Tennessee and around the country with green initiatives in the fleet department. He also thanked Barry Brickey and the traffic unit for the work to receive the recognition earlier in the meeting. Mayor Clark made comments on the new Innovation Center and the benefits it will provide for Kingsport, encouraging citizens to learn more about it and what it has to offer.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Clark adjourned the meeting at 7:38 p.m.


ANGELA MARSHALL
Deputy City Recorder



JOHN CLARK
Mayor