

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, January 7, 2020, 7:00 PM  
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen  
Mayor Patrick W. Shull, Presiding  
Vice Mayor Colette George           Alderman Darrell Duncan  
Alderman Jennifer Adler           Alderman Tommy Olterman  
Alderman Betsy Cooper           Alderman James Phillips

City Administration  
Chris McCartt, City Manager  
J. Michael Billingsley, City Attorney  
Sidney H. Cox, City Recorder/Chief Financial Officer

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Bobby Flowers.
- II.B. **INVOCATION:** Jack Weikel, First Broad Street United Methodist Church.
- III. **ROLL CALL:** By City Recorder Cox. All Present.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.**
  - 1. Lt. Tom Wayt (Chief Quillin & Alderman Adler).
  - 2. Mr. Jim Bowman - Volunteer for KPD (Chief Quillin).
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.**
  - 1. **Appointments to the Neighborhood Advisory Committee**  
(AF: 09-2020) (Mayor Shull).

Motion/Second: George/Phillips, to approve:  
APPOINTMENT OF MS. SUZANNE BURNS TO SERVE A THREE-YEAR TERM AND  
REAPPOINTMENTS OF TED FIELDS, WALLACE GRILLS AND JAMIE JACKSON TO  
THEIR SECOND THREE-YEAR TERM ON THE **NEIGHBORHOOD ADVISORY  
COMMISSION** EFFECTIVE IMMEDIATELY AND EXPIRING ON DECEMBER 31, 2022.  
Passed: All present voting “aye.”

V. **APPROVAL OF MINUTES.**

Motion/Second: Duncan/Cooper, to approve minutes for the following meetings:  
A. December 16, 2019 Regular Work Session  
B. December 17, 2019 Regular Business Meeting  
Approved: All present voting “aye.”

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**VI. COMMUNITY INTEREST ITEMS.**

**A. PUBLIC HEARINGS.**

**1. Vacate Alley Right-of-Way Located Behind 904-910 East Center Street (AF: 05-2020) (Ken Weems).**

**PUBLIC COMMENT ON ITEM VI.A.1.** None.

Motion/Second: Olterman/Adler, to pass:

AN ORDINANCE TO VACATE A SECTION OF AN UNNAMED ALLEY RIGHT-OF-WAY LOCATED BEHIND 904-910 EAST CENTER STREET SITUATED IN THE CITY, ELEVENTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**PUBLIC COMMENT.** Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Enter into a Materials Agreement with School House, LLC Related to the Cherokee Bend Phase 2 Development and Appropriate the Funds (AF: 03-2020) (Ryan McReynolds).**

Motion/Second: Phillips/Duncan, to pass:

**Resolution No. 2020-102**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MATERIALS AGREEMENT WITH SCHOOL HOUSE, LLC RELATED TO CHEROKEE BEND PHASE 2 DEVELOPMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

Motion/Second: George/Cooper, to pass:

AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE CHEROKEE BEND PHASE 2 MATERIALS AGREEMENT PROJECTS (WA2052 AND SW2052); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Ordinance to Condemn (AF: 279-2019) (Mike Billingsley).**

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Motion/Second: George/Phillips, to pass:

**ORDINANCE NO. 6842**, AN ORDINANCE TO AUTHORIZE AND DIRECT THE CITY ATTORNEY TO INITIATE CONDEMNATION PROCEEDINGS TO ACQUIRE PROPERTY, REAL OR PERSONAL, OR ANY EASEMENT, INTEREST, ESTATE OR USE THEREIN, FROM AFFECTED PROPERTY OWNERS ALONG THE ROUTE OF A CERTAIN PUBLIC WORKS PROJECT; TO FIX THE PROCEDURE FOR DIRECTING THE INITIATION OF SUCH LITIGATION; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting “aye.”

**2. Amend City Code Authorizing the City Manager, or Designee, to Execute All Local Government Investment Pool (LGIP) Accounts for TDOT Projects (AF: 276-2019) (Ryan McReynolds).**

Motion/Second: Duncan/George, to pass:

**ORDINANCE NO. 6843**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE, SECTION 2-606 RELATING TO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE LOCAL GOVERNMENT INVESTMENT POOL ACCOUNTS FOR TENNESSEE DEPARTMENT OF TRANSPORTATION PROJECTS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting “aye.”

**D. OTHER BUSINESS.**

**1. Approval for Mayor to Sign Authorization Letter for Internet Domain Compliance (AF: 08-2020) (Mark Woomer).**

Motion/Second: Adler/George, to pass:

**Resolution No. 2020-103**, A RESOLUTION APPROVING A LETTER FOR INTERNET DOMAIN COMPLIANCE WITH DOTGOV AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting “aye.”

**2. Wellness Reimbursement Agreement with OptumHealth Care Solution’s Renew Active Program (AF: 02-2020) (Shirley Buchanan)**

Motion/Second: Cooper/George, to pass:

**Resolution No. 2020-104**, A RESOLUTION APPROVING AN AGREEMENT WITH OPTUMHEALTH CARE SOLUTIONS FOR RENEW ACTIVE PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

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Passed: All present voting "aye."

**3. Accept the Drug and Alcohol Policy Changes as Required by the Federal Transit Administration and the Federal Highway Administration (AF: 06-2020) (Terri Evans).**

Motion/Second: Adler/Phillips, to pass:

**Resolution No. 2020-105**, A RESOLUTION AMENDING THE FEDERAL HIGHWAY ADMINISTRATION (FWHA) SUBSTANCE ABUSE POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

Motion/Second: Duncan/George, to pass:

**Resolution No. 2020-106**, A RESOLUTION AMENDING THE FEDERAL TRANSIT AUTHORITY SUBSTANCE ABUSE POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

Motion/Second: George/Cooper, to pass:

**Resolution No. 2020-107**, A RESOLUTION AMENDING THE GENERAL SUBSTANCE ABUSE POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

**4. Bid Award for the Purchase of One (1) 13 Yard Refuse Truck (AF: 07-2020) (Ryan McReynolds, Steve Hightower).**

Motion/Second: Olterman/Adler, to pass:

**Resolution No. 2020-108**, A RESOLUTION AWARDDING THE BID FOR THE PURCHASE OF ONE 13 YARD REFUSE TRUCK TO TRIAD FREIGHTLINER OF TENNESSEE, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

**5. Execute an Agreement with Blue Ridge Medical Management Corporation for Counseling Services for Kingsport City Employees (AF: 04-2020) (George DeCroes).**

Motion/Second: Adler/Duncan, to pass:

**Resolution No. 2020-109**, A RESOLUTION APPROVING AN AGREEMENT WITH BLUE RIDGE MEDICAL MANAGEMENT CORPORATION FOR COUNSELING SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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**6. Bid Award to Portland Utilities Construction Co. LLC for the 2019 Inflow & Infiltration (I&I) Sanitary Sewer Project (AF: 10-2020) (Ryan McReynolds).**

Motion/Second: Cooper/George, to pass:

**Resolution No. 2020-110**, A RESOLUTION AWARDING THE BID FOR THE 2019 I & I SANITARY SEWER PROJECT TO PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**7. Acceptance of FY19 Comprehensive Annual Financial Report (CAFR) (AF: 13-2020) (Sid Cox).**

Motion/Second: George/Phillips, to pass:

ACCEPT FY19 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Passed: All present voting "aye."

**VII. CONSENT AGENDA.** None.

**VIII. COMMUNICATIONS.**

**A. CITY MANAGER.** Mr. McCartt commented on the recent retirement of Steve Daugherty from the water department, noting there are many employees that we rarely see but they make huge impact. He also commented on the informative roads and paving presentation at the work session yesterday by Assistant Public Works Director Michael Thompson.

**B. MAYOR AND BOARD MEMBERS.** Alderman Duncan commended the staff on the CAFR and successful audit. He also congratulated the DB band for representing the city well in the Rose Bowl parade. Vice-Mayor George congratulated Sid Cox, Lisa Winkle and the finance department on the CAFR as well. Alderman Phillips stated he went to the Rose Bowl and saw the band's performance. Alderman Adler pointed out Tennessee was at epidemic flu levels and encouraged everyone to wash their hands and get a flu shot. She also commented on Mr. Bowman's previous recognition, stating it was an example of the Kingsport spirit. Alderman Olterman commented on the Sullivan North tournament and the work they put in. Mayor Shull stated he would be holding his second town hall meeting on Thursday from 6-9 p.m. in Colonial Heights.

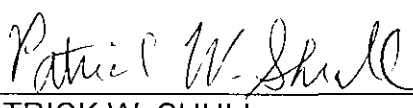
**C. VISITORS.** Malcom Stallard, Wayne Baxter and Dani Cook made comments.

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**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:00 p.m.

  
ANGELA MARKS  
Deputy City Recorder



  
PATRICK W. SHULL  
Mayor