

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, April 21, 2020, 7:00 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George (via zoom call)
Alderman Jennifer Adler (via zoom call)
Alderman Betsy Cooper (via zoom call)
Alderman Darrell Duncan (via zoom call)
Alderman Tommy Olterman
Alderman James Phillips (via zoom call)

City Administration

Chris McCartt, City Manager
J Michael Billingsley, City Attorney
Sidney H. Cox, City Recorder/Chief Financial Officer
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Alderman Olterman.
- II.B. **INVOCATION:** Alderman Duncan.
- III.A. **ROLL CALL:** By City Recorder Cox. All Present.
- III.B. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.
Mayor Shull made this declaration and each alderman verbally affirmed.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.**
 1. Gary Mayes, Sullivan County Regional Health Department.
(Dr. Stephen May was also present and answered questions from each board member. Both men agreed the plan was to follow the Governor's lead upon reopening businesses and planning a timeline for public events.)
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.**
 1. **Appointment to the Beverage Board** (AF: 99-2020) (Mayor Shull).

Motion/Second: Olterman/Duncan, to approve:

APPOINTMENT OF ADMIRAL JOHN MCKINLEY TO SERVE ON THE **BEVERAGE BOARD** TO FULFILL THE UNEXPIRED TERM OF JIM WELLS WHO HAS RESIGNED.

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THIS APPOINTMENT IS EFFECTIVE IMMEDIATELY AND EXPIRES ON DECEMBER 31, 2022.

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Appointment to the Sullivan County Board of Equalization (AF: 101-2020) (Mayor Shull).

Motion/Second: George/Adler, to approve:

APPOINTMENT OF MR. JOHN CAMPBELL TO SERVE A TWO-YEAR TERM ON THE **SULLIVAN COUNTY BOARD OF EQUALIZATION** EFFECTIVE APRIL 1, 2020.

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

V. APPROVAL OF MINUTES.

Motion/Second: Phillips/Cooper, to approve minutes for the following meetings:

- A. April 6, 2020 Regular Work Session
- B. April 7, 2020 Regular Business Meeting

Approved in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS. None.

PUBLIC COMMENT. None.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Materials Agreement with The Edinburgh Group, LLC Related to the Gibson Springs Phase 2 Development and Appropriate the Funds (AF: 90-2020) (Ryan McReynolds).

Motion/Second: George/Phillips, to pass:

Resolution No. 2020-170, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MATERIALS AGREEMENT WITH THE EDINBURGH GROUP, LLC RELATED TO GIBSON SPRINGS PHASE 2 DEVELOPMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

Motion/Second: George/Duncan, to pass:

AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY

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TRANSFERRING FUNDS TO THE GIBSON SPRINGS PHASE 2 MATERIALS AGREEMENT PROJECTS (WA2053 AND SW2053); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Budget Adjustment for the General Projects-Special Revenue Fund (AF: 102-2020) (Chris McCartt).

Motion/Second: Olterman/Adler, to pass:

AN ORDINANCE TO AMEND GENERAL PROJECTS- SPECIAL REVENUE FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2020; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION. None.

D. OTHER BUSINESS.

1. Bid Award to Construction Partners, LLC for City Hall Relocation - Phase 2 and Authorize the Mayor to Sign All Applicable Documents (AF: 45-2020) (Ryan McReynolds).

Motion/Second: Duncan/George, to pass:

Resolution No. 2020-171, A RESOLUTION AWARDING THE BID FOR THE CITY HALL RELOCATION PHASE 2 TO CONSTRUCTION PARTNERS, LLC AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Reject Amendment Counteroffer from WestRock Converting Company (AF: 96-2020) (Ryan McReynolds).

Motion/Second: George/Phillips, to pass:

Resolution No. 2020-172, A RESOLUTION REJECTING A COUNTEROFFER FROM WESTROCK CONVERTING COMPANY FOR RECYCLING SERVICES; AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO REJECT THE COUNTEROFFER OR TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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3. Bid Award for Commodity Chicken Processing to Tyson and Gold Creek Foods for School Nutrition Program for SY20-21 (AF: 97-2020) (David Frye, Jennifer Walker).

Motion/Second: Adler/Duncan, to pass:

Resolution No. 2020-173, A RESOLUTION AWARDING THE BID FOR SCHOOL NUTRITION COMMODITY CHICKEN PROCESSING TO TYSON AND GOLD CREEK FOODS AND AUTHORIZING THE MAYOR TO SIGN AGREEMENTS FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VII. CONSENT AGENDA. (These items are considered under one motion.)

Motion/Second: Olterman/Cooper, to adopt:

1. Renew MetLife and Dearborn Life Insurance for Long-Term Disability Insurance and Life Insurance for City Government and School Employees (AF: 95-2020) (George DeCroes).

Pass:

Resolution No. 2020-174, A RESOLUTION RENEWING AN AGREEMENT WITH THE METLIFE INSURANCE COMPANY FOR LONG TERM DISABILITY INSURANCE; RENEWING AN AGREEMENT WITH DEARBORN NATIONAL LIFE FOR LIFE INSURANCE; AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO RENEW THE LONG TERM DISABILITY INSURANCE AND LIFE INSURANCE WITH THE NAMED CARRIERS

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Renew BlueCross BlueShield of Tennessee, Inc. as Third Party Administrator for the City's Self-Funded Health-Care Program (AF: 66-2020) (George DeCroes).

Pass:

Resolution No. 2020-175, A RESOLUTION APPROVING RENEWAL OF AN AGREEMENT WITH BLUECROSS BLUESHIELD OF TENNESSEE, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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3. Execute a Signatory Authority Form Allowing the Chief of Police or His Designee to Complete the Application and Grant Reports for the Coronavirus Emergency Supplemental Funding Program Grant #2020-H1999-TN-VD (AF: 88-2020) (David Quillin).

Pass:

Resolution No. 2020-176, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER TO THE UNITED STATES DEPARTMENT OF JUSTICE DESIGNATING THE CHIEF OF POLICE OR HIS DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT #2020-H1999-TN-VD
Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Extend Bid Award for Tire Recapping Services for FY21 (AF: 98-2020) (Ryan McReynolds, Steve Hightower).

Pass:

Resolution No. 2020-177, A RESOLUTION RENEWING THE CONTRACT FOR PURCHASE OF TIRE RECAPPING SERVICES FOR FLEET MAINTENANCE FOR FISCAL YEAR 2021 TO THE GOODYEAR TIRE AND RUBBER COMPANY AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME
Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

5. Renew Bid Award for Janitorial & MRO Supplies/Equipment for FY21 (AF: 100-2020) (Ryan McReynolds).

Pass:

Resolution No. 2020-178, A RESOLUTION RENEWING AN AGREEMENT WITH THE HOME DEPO PRO FOR VARIOUS JANITORIAL ITEMS; AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME
Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

6. Wellness Reimbursement Agreement with American Specialty Health's Silver and Fit Program (AF: 01-2020) (Shirley Buchanan).

Pass:

Resolution No. 2020-179, A RESOLUTION APPROVING AN AGREEMENT WITH AMERICAN SPECIALTY HEALTH FOR ITS SILVER AND FIT PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER

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DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF
THE AGREEMENT


Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull
voting "aye."

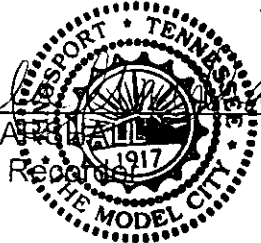
VIII. COMMUNICATIONS.

- A. CITY MANAGER.** Mr. McCartt commented on the retirement of David Austin after 36 years. He mentioned that staff was dedicated to bringing back the recycling program as soon as possible. Lastly he thanked Dr. May and Mr. Mayes for coming out tonight during this time and their busy schedules.
- B. MAYOR AND BOARD MEMBERS.** Alderman Duncan stated his appreciation for staff and their hard work to secure the city's money. He stressed we should still be cautious even as the restrictions are listed. Lastly he mentioned tomorrow was Earth Day and PEAK was having a virtual event and to check the website for more details. Alderman Cooper commented on Dobyns-Bennett "Light Up the Campus" event for all the seniors tomorrow night. Alderman Phillips noted how long the recycling program has been in place and hopes to bring it back. He also encouraged everyone to keep supporting small businesses and restaurants. Alderman Adler pointed out it was great seeing neighbors on the Greenbelt, noting her family had biked 50-60 miles in the last week. She also mentioned there were resources available to help businesses. Alderman Olterman thanked the first responders, police, fire, doctors, nurses and city staff. He also commented on the homeless. Mayor Shull provided details on moving the city's election from May to November, noting it would be coming to the board for a vote next month. He also declared to keep the citizens informed in light of the COVID situation. He encouraged anyone with ideas on the reopening to send them to the City Manager.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:29 p.m.


ANGELA MARSHALL
Deputy City Recorder




PATRICK W. SHULL
Mayor

City of Kingsport Routing Slip for Contracts/Agreements/Grants



Date: May 6, 2020

I. Staff Contact:
Bart Rowlett

BMA Approval Date:
May 5, 2020

Dept: Legal

Action Form #: AF113

Phone #: 224-2469

DOCUMENT: RIGHT OF ENTRY GRANTED TO TDOT

II. Action Needed:

1. Please ensure there are at least **two (2)** originals
2. Route to the next person on the list when your item is complete

Date/Initial

✓ Program Director/Staff Contact – Validate Content

✓ City Attorney Mike Billingsley – Approve to Form

PWR Mayor Patrick W. Shull – Sign Contract

SA City Recorder Sid Cox or Deputy City Recorder Angie Marshall – Attest Mayor's Signature (Forward to City Clerk if necessary)

Contracts and Agreements will be returned to the staff contact listed above.

*NOTE: Please request the other party return **one (1)** completed original to:
The Office of the City Clerk, 225 West Center Street, Kingsport, TN 37660.*

III. City Clerk Office Use Only:

kept one

AM - BAA 5/7 Original documents submitted for outside signatures

_____ Copy of **grants only** sent to Grant Accountant

_____ Final/completed document received (Agreement # _____)