

Minutes of the Regular Work Session of the  
Board of Mayor and Aldermen, City of Kingsport, Tennessee  
Monday, July 20, 2020, 4:30 PM  
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen  
Mayor Patrick W. Shull, Presiding  
Vice-Mayor Colette George  
Alderman Jennifer Adler (via zoom call)  
Alderman Betsy Cooper (via zoom call)  
Alderman Darrell Duncan (via zoom call)  
Alderman Tommy Olterman  
Alderman James Phillips

City Administration

Chris McCartt, City Manager  
J Michael Billingsley, City Attorney  
Sid Cox, City Recorder/Chief Financial Officer  
Angie Marshall, City Clerk/Deputy City Recorder  
John Morris, Budget Officer  
Ken Weems, Planning Manager  
Jessica Harmon, Assistant to the City Manager  
Scott Boyd, Fire Chief  
David Quillin, Police Chief (via zoom call)  
Rob Cole, Bays Mountain Park Manager

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Patrick W. Shull.
2. **ROLL CALL:** By Deputy City Recorder Marshall.
3. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.  
**Mayor Shull made this declaration and each alderman verbally affirmed.**
4. **KEDB / NETWORKS.** Craig Denison provided an update on KEDB and Clay Walker discussed what's been happening with NETWORKS. Some discussion followed as they each answered questions from members of the board.
5. **REVIEW OF AGENDA ITEMS ON THE JULY 21, 2020 REGULAR BUSINESS MEETING AGENDA.** City Manager McCartt gave a summary for each item on the proposed agenda. The following items were discussed at greater length or received specific questions or concerns.

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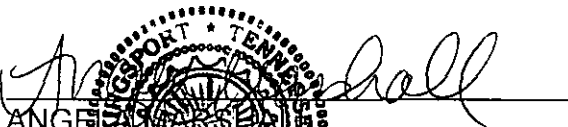
**IV.B.1 Appointments to the Beverage Board** (AF: 181-2020). Alderman Phillips stated he would like to see a more uniform application process. Vice-Mayor George added there should be a description of the term and the board. Alderman Adler stated she would like to see an educational opportunity maybe through a video for prospective board members. Mayor Shull stated he contacts each candidate and discusses all of this information prior to bringing their information to the board. City Manager McCartt responded staff is willing to make whatever adjustments the board sees fit.


**VI.D.3 Memorandum of Understanding, Lease Agreement with and Property Donation from Kingsport Power Company for a New Tower on Bays Mountain** (AF: 176-2020). City Manager McCartt stated this has been a two year endeavor and was win-win for all parties. Planning Manager Ken Weems provided further details on this transaction of property and explained why the new tower needed to be relocated. He stated the Power Company would be removing all equipment from the current site and donating that property to the park. Some discussion followed.

**VI.D.4 Amendment Two to the ESS Southeast Substitute Staffing Services Contract with Kingsport City Schools** (AF: 182-2020). Mr. McCartt explained four classifications were added for COVID-19.

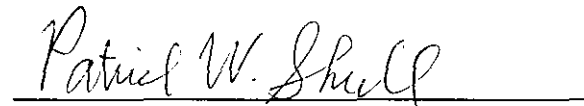
**VII.5 Amend Personnel Policies and Procedures** (AF: 195-2020). The City Manager stated this allowed for changes to the vacation leave policy for FY 20-21 to accommodate employees working around changes regarding COVID-19.

**6. ADJOURN.** Seeing no other matters presented for discussion at this work session, Mayor Shull adjourned the meeting at 5:30 p.m.

  
ANGELA PARKER  
Deputy City Recorder



The seal of Kingsport, Tennessee, is circular with a double border. The outer border contains the text "KINGSPORT, TENNESSEE" at the top and "THE MODEL CITY" at the bottom. The inner border contains the text "ANGELA PARKER" and "Deputy City Recorder". The center of the seal features a stylized landscape with a mountain, a river, and a sun.

  
PATRICK W. SHULL  
Mayor