

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, December 15, 2020, 7:00 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding

Vice-Mayor Colette George

Alderman Jennifer Adler (via zoom call)

Alderman Betsy Cooper

Alderman Darrell Duncan

Alderman Tommy Olterman

Alderman James Phillips

City Administration

Chris McCartt, City Manager

J Michael Billingsley, City Attorney

Angie Marshall, City Clerk/Deputy City Recorder

I. CALL TO ORDER: 7:00 p.m., by Mayor Patrick W. Shull.

II.A. PLEDGE OF ALLEGIANCE TO THE FLAG: Led by Jessica Harmon.

II.B. INVOCATION: Pastor Scott Young, Temple Baptist Church.

III.A. ROLL CALL: By City Clerk/Deputy Recorder Marshall. All Present.

III.B. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.

Mayor Shull made this declaration and each alderman verbally affirmed.

IV.A. RECOGNITIONS AND PRESENTATIONS.

1. Billy Wayne Arrington was recognized for his service to the community (Alderman Cooper).
2. Cartegraph High Performance Government Award (Kristen Steach, Ryan McReynolds, Billy Sturgill).
3. SeeClickFix Demonstration (Kristen Steach).
4. Chief David Quillin was recognized for his many years of service as he retires later this month.

IV.B. APPOINTMENTS/REAPPOINTMENTS.

1. **Appointment to the Historic Zoning Commission (AF: 318-2020)** (Mayor Shull).

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Motion/Second: George/Duncan, to approve:

APPOINTMENT OF REV. JACK EDWARDS TO SERVE ON THE **HISTORIC ZONING COMMISSION** TO FULFILL AN UNEXPIRED TERM THAT WILL BE IN EFFECT FEBRUARY 1, 2021 AND WILL EXPIRE ON JUNE 30, 2021.

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

V. APPROVAL OF MINUTES.

Motion/Second: Cooper/Duncan, to approve minutes for the following meetings:

- A. November 30, 2020 Regular Work Session
- B. December 1, 2020 Regular Business Meeting

Approved in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS.

1. December 2020 Plan of Services Update (AF: 312-2020)
(Elizabeth Rowe).

PUBLIC COMMENT ON ITEM VI.A.1. None.

2. Amend Zoning of a Portion of the Brickyard Area from M-2 (General Manufacturing District) to PD (Planned Development District) (AF: 306-2020) (Ken Weems).

PUBLIC COMMENT ON ITEM VI.A.2. None.

Motion/Second: George/Phillips, to pass:

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG BRICKYARD PARK DRIVE FROM M-2, GENERAL MANUFACTURING DISTRICT TO PD, PLANNED DEVELOPMENT DISTRICT IN THE 11TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

3. Amendment Two to the 2019 Annual Action Plan for the Community Development Block Grant Program (AF: 323-2020) (Jessica McMurray).

PUBLIC COMMENT ON ITEM VI.A.3. None.

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Motion/Second: Phillips/Adler, to pass:

Resolution No. 2021-105, A RESOLUTION APPROVING AMENDMENT 2 TO THE COMMUNITY DEVELOPMENT BLOCK GRANT 2019 ANNUAL ACTION PLAN AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE ANNUAL ACTION PLAN

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

PUBLIC COMMENT. Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Materials Agreement with The Integrity Building Group, LLC Related to the Miller Parke Phase 1 Development and an Ordinance to Appropriate the Funds (AF: 295-2020) (Ryan McReynolds).

Motion/Second: Duncan/George, to pass:

Resolution No. 2021-106, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MATERIALS AGREEMENT WITH THE INTEGRITY BUILDING GROUP, LLC RELATED TO MILLER PARKE PHASE 1 DEVELOPMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

Motion/Second: Phillips/Duncan, to pass:

AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE MILLER PARKE PHASE 1 MATERIALS AGREEMENT PROJECTS (WA2151 AND SW2151); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Agreement with TDOT for the Brickyard Park Bicycle-Pedestrian Bridge (AF: 314-2020) (Ryan McReynolds).

Motion/Second: Phillips/George, to pass:

AN ORDINANCE TO AMEND GENERAL PROJECTS FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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Motion/Second: Adler/George, to pass:

Resolution No. 2021-107, A RESOLUTION APPROVING AN AGREEMENT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE BRICKYARD PARK BICYCLE-PEDESTRIAN BRIDGE PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

3. Budget Adjustment for Various Funds in FY21 (AF: 311-2020)
(Chris McCartt).

Motion/Second: Olterman/George, to pass:

AN ORDINANCE TO AMEND GENERAL PROJECT-SPECIAL REVENUE FUND AND WATER PROJECT FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2020; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Budget Adjustment for Library Governing Board Fund in FY20
(AF: 310-2020) (Chris McCartt).

Motion/Second: Duncan/Olterman, to pass:

ORDINANCE NO. 6907, AN ORDINANCE TO AMEND THE LIBRARY GOVERNING BOARD FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2020; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

D. OTHER BUSINESS.

1. Accept Donation of Tempur-Pedic Mattresses (AF: 313-2020)
(Scott Boyd).

Motion/Second: George/Duncan, to pass:

Resolution No. 2021-108, A RESOLUTION ACCEPTING A DONATION OF TWENTY-TWO TEMPUR-PEDIC MATTRESSES FOR USE BY THE KINGSPORT FIRE DEPARTMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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2. Professional Services Agreement with Barge Design Solutions for the Kingsport Demolition Landfill Phase 1, Area 2 Closure Project (AF: 315-2020) (Ryan McReynolds).

Motion/Second: Adler/Phillips, to pass:

Resolution No. 2021-109, A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH BARGE DESIGN SOLUTIONS FOR THE CLOSURE OF PHASE 1 AREA 2 OF THE DEMOLITION LANDFILL LOCATED WITHIN THE BROOKSIDE INDUSTRIAL PARK AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

3. Bid Award for Purchase of Three (3) Mid-Sized AWD SUVs (AF: 316-2020) (Ryan McReynolds, David Quillin, Steve Hightower).

Motion/Second: George/Duncan, to pass:

Resolution No. 2021-110, A RESOLUTION AWARDDING THE BID FOR THE PURCHASE OF THREE MID SIZED ALL WHEEL DRIVE SUV'S TO FRIENDSHIP FORD OF BRISTOL AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Approve Sealed Proposal from Assured Partners for Excess Workers' Compensation Insurance (AF: 320-2020) (Chris McCartt).

Motion/Second: Cooper/Olterman, to pass:

Resolution No. 2021-111, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENTS WITH THE GRAY INSURANCE COMPANY AND MIDWEST EMPLOYERS CASUALTY COMPANY THROUGH ASSURED PARTNERS FOR EXCESS WORKERS' COMPENSATION INSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

5. Amend Agreement with Prairie Farms Dairy to Renew for an Additional Year (AF: 319-2020) (David Frye, Jennifer Walker).

Motion/Second: George/Olterman, to pass:

Resolution No. 2021-112, A RESOLUTION APPROVING AN ADDENDUM TO THE AGREEMENT WITH PRAIRIE FARMS DAIRY FOR DAIRY ITEMS FOR THE KINGSFORT CITY SCHOOL NUTRITION SERVICES; AUTHORIZING AND DIRECTING

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THE MAYOR TO EXECUTE THE ADDENDUM; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE ADDENDUM
Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

6. Cooperatively Purchase Software Upgrades for the Kingsport Police Department from CentralSquare Technologies (AF: 321-2020) (David Quillin).

Motion/Second: George/Duncan, to pass:

Resolution No. 2021-113, A RESOLUTION APPROVING A CONTRACT WITH CENTRAL SQUARE TECHNOLOGIES FOR SOFTWARE UPGRADES FOR THE EXISTING SOFTWARE FOR THE KINGSPORT POLICE DEPARTMENT; APPROVING A COMPUTER DATA PLATFORM MEMBERSHIP WITH TRITECH SOFTWARE SYSTEMS AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACTS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE CONTRACTS

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

7. Approve Renewal of Property Insurance for City-Owned Buildings (AF: 324-2020) (Chris McCartt).

Motion/Second: George/Adler, to pass:

Resolution No. 2021-114, A RESOLUTION AUTHORIZING THE RENEWAL OF THE AGREEMENT WITH TRAVELERS INSURANCE FOR CITY OF KINGSPORT PROPERTY INSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VII. CONSENT AGENDA.

(These items are usually voted on with one motion but Alderman Adler requested they be separate).

1. Cancel the Board of Mayor and Alderman January 4, 2021, Work Session and the January 5, 2021, Business Meeting and Set a Work Session on January 19, 2021, for the Board of Mayor and Alderman (AF: 317-2020) (Chris McCartt).

Motion/Second: Duncan/Olterman, to pass:

Resolution No. 2021-115, A RESOLUTION CANCELLING THE JANUARY 4, 2021 WORK SESSION AND THE JANUARY 5, 2021, BUSINESS MEETING OF THE BOARD OF MAYOR AND ALDERMEN AND SETTING A WORK SESSION ON JANUARY 19, 2021, IN ACCORDANCE WITH ARTICLE III, SECTION 7 OF THE CHARTER OF THE

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CITY OF KINGSPORT, TENNESSEE

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Consideration of the 2021 Joint Tri-Cities Legislative Policy (AF: 322-202) (Chris McCartt).

Motion/Second: George/Olterman, to adopt:
2021 TRI-CITIES LEGISLATIVE POLICY

Passed in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye" and Adler voting "nay."

VIII. COMMUNICATIONS.

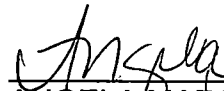
- A. CITY MANAGER.** Mr. McCartt stated the second public meeting for input on the skate park and bike park would be Thursday and would be virtual. He commented on the retirement of Chief Quillin, Joy Carter and others, noting they have earned it and wished them well. He also pointed out this was the last business meeting of the year and wished the BMA a Merry Christmas from the staff as well as wishing a Merry Christmas and Happy New Year to all citizens.
- B. MAYOR AND BOARD MEMBERS.** Alderman Phillips stated he would miss the Chief, noting his kindness and compassion for others as well his drive to go above and beyond. He pointed out the city has invested \$172,000 assisting less fortunate individuals and applauded staff and BMA for their efforts. He commented that 2021 was our year listing new development projects. He wished his daughter a happy birthday in one week and concluded by wishing everyone a Merry Christmas and Happy New Year. Alderman Cooper echoed sentiments to the Chief. She stated 2020 has been a difficult year and read a peace prayer to share something positive. Alderman Olterman commented on sports during the pandemic. He wished the Chief the best, noting he was a graduate of the Citizens Police Academy. Lastly he wished his grandkids a merry Christmas. Alderman Adler told the Chief he inspired others to do better and thanked him for his leadership. She mentioned the optimism from January, 2020 and thanked the staff for getting us through the year. She also thanked the Sullivan County Regional Health Department and wished everyone Happy Holidays. Alderman Duncan thanked the Chief, stating his was a difficult position in difficult times and commented on his accessibility to the BMA as well as staff and citizens. He commented on the passing of Board of Education member Carrie Upshaw, noting she will be greatly missed and thoughts are with the family. Lastly he wished everyone a Merry Christmas and Happy New Year, noting he was looking forward to 2021. Vice-Mayor George asked for a do over for 2020 and was looking forward to getting back to normal. She encouraged everyone to buy local and get out and see the Christmas lights. She stated the Chief made Kingsport a better place and he had made a real difference in the city. The Vice-Mayor then wished

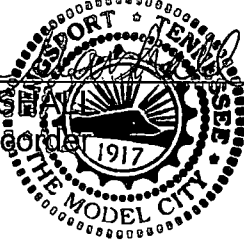
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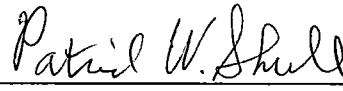
everyone a Merry Christmas, pointing out she loved this holiday. Mayor Shull thanked the Chief for his service. He commented it has been an unusual year but noted there had been many positives. He mentioned the resiliency of the staff and stated his appreciation for the BMA as well as the citizens.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:43 p.m.


ANGELA MARS
Deputy City Recorder




PATRICK W. SHULL
Mayor