

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, February 2, 2021, 7:00 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen
Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George
Alderman Jennifer Adler (via zoom call)
Alderman Betsy Cooper
Alderman Darrell Duncan
Alderman James Phillips

City Administration
Chris McCartt, City Manager
J. Michael Billingsley, City Attorney
Lisa Winkle, Treasurer/Interim City Recorder
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Planning Manager Ken Weems.
- II.B. **INVOCATION:** Pastor Richard Dice, Christ Church.
- III.A. **ROLL CALL:** Interim City Recorder Winkle. Absent: Alderman Tommy Olterman.
- III.B. A determination by the board that meeting electronically and limiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.
Mayor Shull made this declaration and each alderman verbally affirmed.

IV.A. **RECOGNITIONS AND PRESENTATIONS.**

1. Recognition of Citizens, Jon Hamblin and Ray Watson. Mayor Shull thanked them for rushing into a burning building to save the resident and her dogs.

IV.B. **APPOINTMENTS/REAPPOINTMENTS.**

(These items are considered under one motion.)

Motion/Second: George/Duncan, to approve:

1. **Appointment to the Kingsport Economic Development Board**
(AF: 44-2021) (Mayor Shull).

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Approve:

APPOINTMENT OF DENNIS PHILLIPS TO FULFILL THE UNEXPIRED TERM OF THE LATE MARTY BARFIELD ON THE **KINGSPORT ECONOMIC DEVELOPMENT BOARD** EFFECTIVE IMMEDIATELY AND EXPIRING ON JANUARY 1, 2026.

Passed in a roll call vote: Adler, Cooper, Duncan, George, and Shull voting “aye” and Phillips abstained.

2. Appointment to the Gateway Review Commission (AF: 45-2021)
(Mayor Shull).

Approve:

APPOINTMENT OF TERRY COX TO FULFILL THE UNEXPIRED TERM OF JIM WRIGHT ON THE **GATEWAY REVIEW COMMISSION** EFFECTIVE IMMEDIATELY AND EXPIRING ON FEBRUARY 28, 2021.

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting “aye.”

V. APPROVAL OF MINUTES.

Motion/Second: Adler/Phillips, to approve minutes for the following meetings:

- A. January 19, 2021 Regular Work Session
- B. January 19, 2021 Regular Business Meeting

Approved in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting “aye.”

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS. None.

PUBLIC COMMENT. Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Budget Adjustment for Various Funds in FY21 (AF: 46-2021)
(Chris McCartt).

Motion/Second: Duncan/George, to pass:

AN ORDINANCE TO AMEND VARIOUS PROJECT FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting “aye.”

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C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Amend Zoning of 3301 E. Stone Drive from M-1R (Light Manufacturing Restricted District) to B-3 (Highway Oriented Business District) (AF: 05-2021) (Ken Weems).

Motion/Second: George/Cooper, to pass:

ORDINANCE NO. 6912, AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG E STONE DRIVE FROM M-1R, LIGHT MANUFACTURING RESTRICTED DISTRICT TO B-3, HIGHWAY ORIENTED BUSINESS DISTRICT IN THE 10TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

2. Amend Zoning of 354 Shadowtown Road from TA/C (Tourist Accommodation/Commerce District) to B-3 (Highway Oriented Business District) (AF: 06-2021) (Ken Weems).

Motion/Second: Phillips/Adler, to pass:

ORDINANCE NO. 6913, AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG SHADOWTOWN ROAD FROM TA/C, TOURIST ACCOMMODATION/ COMMERCE DISTRICT TO B-3, HIGHWAY ORIENTED BUSINESS DISTRICT IN THE 7TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

3. Apply for and Accept a Coronavirus Aid, Relief and Economic Stimulus (CARES) Act Grant from the Federal Transit Administration Grant and U.S. Department of Transportation (AF: 14-2021) (Chris Campbell).

Motion/Second: Duncan/George, to pass:

ORDINANCE NO. 6914, AN ORDINANCE TO AMEND URBAN MASS TRANSIT CAPITAL/GRANT FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

4. Amendment One to the 2020 Annual Action Plan for the Community Development Block Grant Program (AF: 07-2021) (Jessica McMurray).

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Motion/Second: Cooper/George, to pass:

ORDINANCE NO. 6915, AN ORDINANCE TO AMEND THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2021; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

5. Budget Adjustment for Various Funds in FY21 (AF: 38-2021)
(Chris McCartt).

Motion/Second: George/Duncan, to pass:

ORDINANCE NO. 6916, AN ORDINANCE TO AMEND VARIOUS PROJECT FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

D. OTHER BUSINESS.

1. Bid Award for the Purchase of Two (2) High-Top Passenger Vans (AF: 41-2021) (Chris McCartt, Steve Hightower).

Motion/Second: Cooper/George, to pass:

Resolution No. 2021-142, A RESOLUTION AWARDDING THE BID FOR THE PURCHASE OF TWO HIGH-TOP PASSENGER VANS TO CENTRAL STATES BUS SALES AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

2. Bid Award for the Purchase of Various Fleet Maintenance Items (AF: 42-2021) (Chris McCartt, Ryan McReynolds).

Motion/Second: Duncan/Phillips, to pass:

Resolution No. 2021-143, A RESOLUTION AWARDDING THE BID FOR PURCHASE OF VARIOUS FLEET MAINTENANCE ITEMS TO SOUTHERN TIRE MART AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

3. Apply and Receive the Assistance to Firefighters Grant (AFG) through the U.S. Fire Administration of the Federal Emergency Management Administration (FEMA) Division of the Department of Homeland Security (DHS) (AF: 24-2021) (Scott Boyd).

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Motion/Second: Duncan/George, to pass:

Resolution No. 2021-144, A RESOLUTION AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE AN ASSISTANCE TO FIREFIGHTERS GRANT FROM THE UNITED STATES FIRE ADMINISTRATION OF THE FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION DIVISION OF THE DEPARTMENT OF HOMELAND SECURITY FOR THE KINGSPORT FIRE DEPARTMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

4. Amend Agreement with Barge Design Solutions, Inc. for Stormwater Mapping and Associated Asset Management - Phase II (AF: 35-2021) (Ryan McReynolds).

Motion/Second: George/Phillips, to pass:

Resolution No. 2021-145, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH BARGE DESIGN SERVICES, INC. FOR STORMWATER MAPPING AND ASSOCIATED ASSET MANAGEMENT PHASE II AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

5. Bid Award for the Construction of a Fire Training Facility Classroom (AF: 47-2021) (Scott Boyd).

Motion/Second: Adler/George, to pass:

Resolution No. 2021-146, A RESOLUTION AWARDED THE BID FOR THE FIRE TRAINING FACILITY CLASSROOM PROJECT TO BEURIS CONSTRUCTION, INC., AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

6. Amend Agreement with Barge Design Solutions, Inc. For Main Street Redevelopment (AF: 49-2021) (Ryan McReynolds).

Motion/Second: Duncan/George, to pass:

Resolution No. 2021-147, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH BARGE DESIGN SERVICES, INC. FOR THE MAIN STREET REDEVELOPMENT PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

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VII. CONSENT AGENDA. *(These items are considered under one motion.)*

Motion/Second: George/Cooper, to adopt:

1. TBI Management Control Agreement between City Police Department and IT Department (AF: 43-2021) (Dale Phipps).

Pass:

Resolution No. 2021-148, A RESOLUTION APPROVING A MANAGEMENT CONTROL AGREEMENT BETWEEN THE TENNESSEE BUREAU OF INVESTIGATION, THE CITY OF KINGSFORT IT DEPARTMENT AND THE CITY OF KINGSFORT POLICE DEPARTMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

2. Amend Professional Services Agreement with Hazen and Sawyer for the West Kingsport Pump Station and Force Main Project (AF: 21-2021) (Ryan McReynolds).

Pass:

Resolution No. 2021-149, A RESOLUTION APPROVING AMENDMENT TWO TO THE PROFESSIONAL SERVICES AGREEMENT WITH HAZEN AND SAWYER; FOR THE WEST KINGSFORT PUMP STATION AND FORCE MAIN PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

3. Approve Issuance of Certificates of Compliance for Retail Food Stores to Sell Wine (AF: 48-2021) (Angie Marshall).

Approve:

APPROVE ISSUANCE OF CERTIFICATES OF COMPLIANCE FOR RETAIL FOOD STORES TO SELL WINE

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

4. Execute an Amendment to the Agreement with BlueCross BlueShield of Tennessee, Inc. (AF: 31-2021) (George DeCroes).

Pass:

Resolution No. 2021-150, A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE ADMINISTRATIVE SERVICES AGREEMENT WITH BLUECROSS BLUESHIELD OF TENNESSEE, INC.; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Phillips and Shull voting "aye."

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VIII. COMMUNICATIONS.

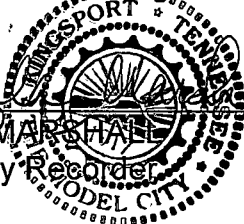
A. CITY MANAGER. Mr. McCartt commented on the delays to city projects as a result of COVID. He commended staff for being flexible and able to adapt to things out of their control. He also discussed how COVID has impacted tourism as presented by Jud Teague for Visit Kingsport at the work session yesterday. Mr. McCartt stated that beginning in March, the Wednesday article in the paper sponsored by the City will focus on what drives the local economy and the role the City plays.

B. MAYOR AND BOARD MEMBERS. Alderman Adler commented on the snow and still getting outside to walk, noting Healthy Kingsport is starting a program for the new year to get your steps in. She also mentioned a Valentine's Day fundraiser event at PETWORKS and encouraged participation. Alderman Duncan commended the city crews for their work in the snow. He noted there would be Hop and Shop downtown this Thursday, pointing out there have been 16 new businesses open downtown since March and asked citizens to support them. Alderman Phillips commented on the Request for Proposals for the Main Street project which was in the paper. He provided details on it and encouraged people to spread the word. Alderman Cooper mentioned the recent Eastman announcement as well as Domtar's repurposing announced last, noting Kingsport's big industries are moving in the right direction. Vice-Mayor George commented on the events that are still going on, stating Visit Kingsport is doing a great job of getting people here. She also commended Visit Kingsport and the Downtown Kingsport Association for their efforts. Mayor Shull pointed out today was Groundhog Day and there would be six more weeks of winter. He also noted February is Black History Month and encouraged citizens to participate as much as possible. The mayor provided details on the new Appalachian baseball league as well as the recent announcement from Eastman.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 7:54 p.m.


ANGELA MARSHALL
Deputy City Recorder




PATRICK W. SHULL
Mayor