

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, May 4, 2021, 7:00 PM
City Hall, 415 Broad Street, Boardroom

PRESENT:

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George Alderman Darrell Duncan
Alderman Jennifer Adler Alderman Tommy Olterman
Alderman Betsy Cooper Alderman James Phillips

City Administration

Chris McCartt, City Manager
J. Michael Billingsley, City Attorney
Lisa Winkle, Treasurer/Deputy City Recorder
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Led by Girl Scout Troop 1083.
- II.B. **INVOCATION:** Pastor Adam Love, Mafair United Methodist Church.
- III.A. **ROLL CALL:** By Deputy City Recorder Winkle. All Present.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.**
 1. Commendation - Lynn Garden Restaurant - The Kerney Family (Alderman Duncan).
 2. Proclamation - National Drinking Water Week (Mayor Shull).
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.**
 1. **Appointment to the Neighborhood Advisory Commission (AF: 127-2021) (Mayor Shull).**

Motion/Second: Adler/George, to approve:

REAPPOINTMENTS OF TREY DARNELL, ANITRA LITTLE AND SHANNON MORELOCK TO SERVE ANOTHER THREE-YEAR TERM ON THE **NEIGHBORHOOD ADVISORY COMMISSION** AND APPOINTMENT OF ALANNA LEONBERG WHO WILL REPLACE AL CRYMBLE. ALL APPOINTMENTS ARE EFFECTIVE IMMEDIATELY AND WILL EXPIRE ON DECEMBER 31, 2023.

Passed: All present voting "aye."

Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen of the City of Kingsport, Tennessee, Tuesday, May 4, 2021

2. Appointments to the Regional Planning Commission (AF: 126-2021) (Mayor Shull).

Motion/Second: George/Phillips, to approve:
REAPPOINTMENTS OF SHARON DUNCAN, PAT BREEDING AND SAM BOOHER TO SERVE ANOTHER FOUR-YEAR TERM ON THE **REGIONAL PLANNING COMMISSION** AND APPOINTMENT OF TRAVIS PATTERSON WHO WILL REPLACE BEVERLEY PERDUE. ALL APPOINTMENTS/REAPPOINTMENTS ARE EFFECTIVE JULY 1, 2021 AND WILL EXPIRE ON JUNE 30, 2025.

Passed: All present voting "aye" except Duncan who abstained.

V. APPROVAL OF MINUTES.

Motion/Second: Duncan/Cooper, to approve minutes for the following meetings:

- A. April 19, 2021 Regular Work Session
- B. April 20, 2021 Regular Business Meeting

Approved: All present voting "aye."

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS. None.

PUBLIC COMMENT. Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. Keira Majeed commented on Item VII.5.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Consideration of a Budget Adjustment Ordinance for the Various Funds in FY21 (AF: 147-2021) (Chris McCartt).

Motion/Second: Olterman/Cooper, to pass:
AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Waterline Easement Abandonment for 2401-2405 South Wilcox Drive (AF: 106-2021) (Savannah Garland).

Motion/Second: George/Olterman, to pass:
ORDINANCE NO. 6934, AN ORDINANCE TO ABANDON A SECTION OF A WATER LINE EASEMENT LOCATED OFF OF SOUTH WILCOX DRIVE SITUATED IN THE CITY

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, May 4, 2021**

OF KINGSFORT, THIRTEENTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX
THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman,
Phillips and Shull voting "aye."

**2. Budget Adjustment for the General Project-Special Revenue
Fund and General Project Fund in FY21 (AF: 120-2021) (Chris McCartt).**

Motion/Second: Duncan/George, to pass:

ORDINANCE NO. 6935, AN ORDINANCE TO AMEND THE GENERAL PROJECTS-
SPECIAL REVENUE FUND AND GENERAL PROJECT FUND BUDGETS FOR THE
YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS
ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman,
Phillips and Shull voting "aye."

**3. Amend the FY21 General Purpose School Fund Budget (AF: 113-
2021) (David Frye)**

Motion/Second: Olterman/Adler, to pass:

ORDINANCE NO. 6936, AN ORDINANCE TO AMEND THE GENERAL PURPOSE
SCHOOL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021; AND TO
FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman,
Phillips and Shull voting "aye."

D. OTHER BUSINESS.

**1. Accept Art Donation Provided by Girl Scout Troop 1083
(AF: 146-2021) (Ryan McReynolds).**

Motion/Second: Adler/Cooper, to pass:

Resolution No. 2021-208, A RESOLUTION ACCEPTING AN ART DONATION FROM
GIRL SCOUT TROOP 1083 AT ROOSEVELT ELEMENTARY SCHOOL

Passed: All present voting "aye."

**2. Bid Award for Contracted Truck Haul for FY22 (AF: 131-2021)
(Ryan McReynolds)**

Motion/Second: Phillips/George, to pass:

Resolution No. 2021-209, A RESOLUTION AWARDED THE BID FOR PURCHASE OF
CONTRACTED TRUCK HAULING FOR FY 2022 TO JTB CONSTRUCTION, LLC, WEST
STONE INDUSTRIES AND GLASS MACHINERY & EXCAVATION AND AUTHORIZING
THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, May 4, 2021**

~~3. **Renew Bid Award for Janitorial & MRO Supplies/Equipment for FY22 (AF: 134-2021) (Ryan McReynolds).** This agenda item was withdrawn on 5/4/21.~~

**4. Bid Award for Purchase of Asphalt for FY22 (AF: 135-2021)
(Ryan McReynolds).**

Motion/Second: Duncan/Olterman, to pass:

Resolution No. 2021-210, A RESOLUTION AWARDED THE BID FOR PURCHASE OF ASPHALT TO FULLER ASPHALT MATERIALS, SUMMERS-TAYLOR, PAVE-WELL PAVING COMPANY, INC., AND W-L CONSTRUCTION AND PAVING COMPANY, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME FULLER ASPHALT MATERIALS, SUMMERS-TAYLOR, PAVE-WELL PAVING CO. INC., & W-L CONSTRUCTION AND PAVING CO. INC.

Passed: All present voting "aye."

5. Bid Award for Purchase of Crushed Stone for FY22 (AF: 137-2021) (Ryan McReynolds).

Motion/Second: George/Phillips, to pass:

Resolution No. 2021-211, A RESOLUTION AWARDED THE BID FOR PURCHASE OF CRUSHED STONE TO VULCAN CONSTRUCTION MATERIALS, LP AND GLASS MACHINERY & EXCAVATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE BLANKET PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

**6. Bid Award for Purchase of Concrete for FY22 (AF: 136-2021)
(Ryan McReynolds).**

Motion/Second: George/Duncan, to pass:

Resolution No. 2021-212, A RESOLUTION AWARDED THE BID FOR PURCHASE OF CONCRETE TO SMYRNA READY MIX, SUMMERS-TAYLOR, AND READY MIX USA AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

7. Execute a Contract between the City of Kingsport and the Tennessee Department of Transportation for Maintenance Activities Performed on Designated State Highways and for Mowing and Litter on John B. Dennis & I-26 (AF: 129-2021) (Ryan McReynolds).

Motion/Second: Adler/Cooper, to pass:

Resolution No. 2021-213, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR FISCAL YEAR 2022 WITH THE STATE OF TENNESSEE

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, May 4, 2021**

DEPARTMENT OF TRANSPORTATION FOR REIMBURSEMENT OF MAINTENANCE ACTIVITIES PERFORMED ON DESIGNATED STATE HIGHWAY ROUTES LOCATED IN THE KINGSPORT CITY LIMITS; EXECUTE A CONTRACT WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION FOR MOWING AND LITTER CONTROL ON JOHN B. DENNIS; AND EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

Passed: All present voting "aye."

8. Extend Bid Award for Tire Recapping Services for FY22 (AF: 138-2021) (Ryan McReynolds/Steve Hightower).

Motion/Second: Phillips/Olterman, to pass:

Resolution No. 2021-214, A RESOLUTION RENEWING THE CONTRACT FOR PURCHASE OF TIRE RECAPPING SERVICES FOR FLEET MAINTENANCE FOR FISCAL YEAR 2022 TO THE GOODYEAR TIRE AND RUBBER COMPANY AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

9. Authorize an Inter-Local Agreement with the Sullivan County Highway Department to Resurface Portions of Childress Ferry Road, Lynn Road and Shipley Ferry Road (AF: 128-2021) (Ryan McReynolds).

Motion/Second: Duncan/George, to pass:

Resolution No. 2021-215, A RESOLUTION APPROVING A WORK ESTIMATE FROM THE SULLIVAN COUNTY HIGHWAY DEPARTMENT FOR THE RESURFACING PORTIONS OF CHILDRESS FERRY ROAD, LYNN ROAD, AND SHIPLEY FERRY ROAD AND AUTHORIZING THE MAYOR TO EXECUTE THE WORK ESTIMATE AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

10. Renewal of the Public Library Service Agreement with the Tennessee State Library & Archives for Services via Holston River Regional Library (AF: 141-2021) (Michael Borders).

Motion/Second: George/Phillips, to pass:

Resolution No. 2021-216, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE ANNUAL RENEWAL OF THE PUBLIC LIBRARY SERVICE AGREEMENT WITH THE TENNESSEE STATE LIBRARY AND ARCHIVES TO RECEIVE FUNDING FOR BOOKS, TRAINING, AND SERVICES THROUGH THE HOLSTON RIVER REGIONAL LIBRARY SYSTEM FOR FISCAL YEAR 2021-2022

Passed: All present voting "aye."

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, May 4, 2021**

11. Authorize the Mayor to Execute All Documents Necessary to Enter Into a Contractual Agreement, TDOT Project No: 825307-S3-030 in Order to Utilize Remaining Funds for the KATS Garage Project (AF: 145-2021) (Chris McCartt).

Motion/Second: George/Duncan, to pass:

Resolution No. 2021-217, A RESOLUTION APPROVING AN AGREEMENT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR TDOT PROJECT NO. 825307-S3-030 FOR THE KINGSPORT AREA TRANSIT SERVICE GARAGE PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

12. Agreement with Cain Rash West Architects for Architectural Design Services for the John Sevier Middle School Renovation Project and Authorizing the Mayor to Sign All Applicable Documents (AF: 139-2021) (David Frye).

Motion/Second: Duncan/Cooper, to pass:

Resolution No. 2021-218, A RESOLUTION APPROVING AN AGREEMENT WITH CAIN RASH WEST ARCHITECTS FOR ARCHITECTURAL DESIGN SERVICES FOR THE JOHN SEVIER MIDDLE SCHOOL RENOVATION PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

VII. CONSENT AGENDA. *(These items are considered under one motion.)*

Motion/Second: George/Olterman, to adopt:

1. Approve Lease Agreement with Model City Makerspace (AF: 125-2021) (Michael Borders).

Resolution No. 2021-219, A RESOLUTION APPROVING A LEASE AGREEMENT WITH MODEL CITY MAKERSPACE FOR 118 SHELBY STREET; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Accept Donation of Real Property from Willis Vicars (AF: 142-2021) (Chris McCartt).

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, May 4, 2021**

Resolution No. 2021-220, A RESOLUTION APPROVING THE DONATION OF REAL PROPERTY FROM WILLIS VICARS AND AUTHORIZING THE MAYOR TO EXECUTE THE WARRANTY DEED OF GIFT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE DONATION OR THIS RESOLUTION

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

3. Authorize Certification of Local Government Approval for Family Promise of Greater Kingsport's 2021 Emergency Solutions Grant Application (AF: 133-2021) (Jessica McMurray).

Resolution No. 2021-221, A RESOLUTION AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO CERTIFY LOCAL GOVERNMENT APPROVAL FOR THE NON-PROFIT ORGANIZATION OF FAMILY PROMISE OF GREATER KINGSPORT 2021 EMERGENCY SOLUTIONS GRANT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Authorize the Mayor to Execute a Subrecipient Agreement for South Central CDC (AF: 143-2021) (Jessica McMurray).

Resolution No. 2021-222, A RESOLUTION APPROVING AN SUBRECIPIENT AGREEMENT WITH SOUTH CENTRAL CDC FOR COMMUNITY DEVELOPMENT BLOCK GRANT FISCAL YEAR 2020/2021 AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

5. Amend FY20/FY21 CDBG Subrecipient Agreement with South Central CDC and the Sons & Daughters of Douglass, Inc. (AF: 132-2021) (Jessica McMurray).

Resolution No. 2021-223, A RESOLUTION APPROVING AN AMENDMENT TO 2020/2021 CDBG SUB-RECIPIENT AGREEMENT WITH SOUTH CENTRAL COMMUNITY DEVELOPMENT CORPORATION AND APPROVING AN AMENDMENT TO THE FY 2020/2021 CDBG SUB-RECIPIENT AGREEMENT WITH SONS AND DAUGHTER OF DOUGLASS, INC.; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENTS; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen of the City of Kingsport, Tennessee, Tuesday, May 4, 2021

6. Lease Agreement with the Kingsport Convention and Visitors Bureau for Hunter Wright Stadium (AF: 144-2021) (Michael Borders).

Resolution No. 2021-224, A RESOLUTION APPROVING A LEASE WITH THE KINGSPORT CONVENTION AND VISITORS BUREAU FOR HUNTER WRIGHT STADIUM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VIII. COMMUNICATIONS.

A. CITY MANAGER. Mr. McCartt recognized Budget Officer John Morris for his work, pointing out this will be the 22nd year the city has been recognized by the Government Finance Officers Association. He also stated it was Municipal Clerks week and recognized City Clerk Angie Marshall.

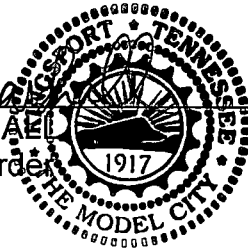
B. MAYOR AND BOARD MEMBERS. Alderman Adler recognized the Girl Scouts who were present earlier in the meeting. She also pointed out the first Wednesday Farmers Market was tomorrow as well as the iron pour event Saturday at the Inventors Center. Lastly, she mentioned it was graduation season and congratulated those students. Alderman Phillips also commented on the Farmers Market and pointed out requests for proposals were being accepted for Brickyard Park. Alderman Olterman noted it was the end of baseball season and encouraged parents to support their local schools. Alderman Duncan stated it was teacher appreciation week as well as International Firefighters Day. He also commented on the Keep Kingsport Beautiful cleanup event. Alderman Cooper thanked teachers and gave details on the summer reading events at the library. Vice-Mayor George stated Thursday morning was the Mayor's Prayer Breakfast and that evening was the Hop and Shop event downtown. She mentioned Mother's Day coming up this weekend and also discussed the Bays Mountain anniversary kick-off events. Mayor Shull commented that although the votes may seem quick during the meeting, they represent significant actions. He stated the election was May 8 and provided further details on the National Day of Prayer and the Prayer Breakfast. Lastly, he mentioned the budget work sessions to be held next week.

C. VISITORS. Keltie Kerney thanks the board.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:06 p.m.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
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Angela Marshall
ANGELA MARSHALL
Deputy City Recorder



Patrick W. Shull
PATRICK W. SHULL
Mayor