

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, April 18, 2017, 7:00 PM  
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor John Clark, Presiding  
Vice Mayor Mike McIntire  
Alderman Darrell Duncan  
Alderman Colette George

Alderman Tommy Olterman  
Alderman Tom C. Parham  
Alderman Tom Segelhorst

City Administration

Jeff Fleming, City Manager  
J. Michael Billingsley, City Attorney  
James Demming, City Recorder/Chief Financial Officer

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor John Clark.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Led by New Vision Youth.
- II.B. **INVOCATION:** Pastor Randall Wright, St. Matthew United Methodist Church.
- III. **ROLL CALL:** By City Recorder Demming. All Present.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.**
1. Proclamation - Holston Medical Group Celebrating 40 Years (Mayor Clark).
  2. Proclamation - Carpenter's Helping Ministry Celebrating 30 Years (Vice Mayor McIntire).
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.**
1. **Appointment and Reappointment to the Board of Zoning Appeals (AF: 80-2017)** (Mayor Clark).

Motion/Second: Segelhorst/Duncan, to approve:

REAPPOINTMENT OF MR. ASHOK GALA FOR A SECOND TERM AND APPOINTMENT OF MS. ANITA CAMPBELL TO REPLACE MR. ROB WINSTEAD WHO IS STEPPING DOWN AFTER SERVING 12 YEARS. BOTH TERMS WILL BEGIN MAY 1, 2017 AND WILL EXPIRE DECEMBER 31, 2019.

Passed: All present voting "aye."

V. **APPROVAL OF MINUTES.**

Motion/Second: Parham/McIntire, to approve minutes for the following meetings:

- A. April 3, 2017 Regular Work Session
- B. April 4, 2017 Regular Business Meeting

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Approved: All present voting "aye."

**VI. COMMUNITY INTEREST ITEMS.**

**A. PUBLIC HEARINGS.**

**1. Annexation Annual Plan of Services Report (AF: 72-2017)**  
(Nathan Woods). City Planner Nathan Woods gave a brief presentation on this item.

**PUBLIC COMMENT ON ITEM VI.A.1.** None.

**PUBLIC COMMENT.** Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Amend FY17 General Purpose School Fund and General Project Fund Budgets (AF: 93-2017)** (David Frye).

Motion/Second: Duncan/George, to pass:

AN ORDINANCE TO AMEND THE FY 2016-17 GENERAL PURPOSE SCHOOL FUND AND GENERAL PROJECT FUND BUDGETS; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Amend MPO15D and Bid Award for SR-126 Wilcox Drive Sidewalk Phase 5 Improvements to Summers-Taylor, Inc. (AF: 84-2017)** (Ryan McReynolds).

Motion/Second: Segelhorst/George, to pass:

AN ORDINANCE TO AMEND THE MPO PROJECT FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

Motion/Second: Segelhorst/Parham, to pass:

**Resolution No. 2017-183**, A RESOLUTION AWARDDING THE BID FOR THE SR-126 WILCOX DRIVE SIDEWALK PHASE 5 IMPROVEMENT PROJECT TO SUMMERS-TAYLOR, INC. AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Amend Zoning for the Seaver Road Annexation (AF: 71-2017)**  
(Jessica Harmon).

Motion/Second: McIntire/Duncan, to pass:

**ORDINANCE NO. 6658**, AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ON SEAVER ROAD FROM COUNTY R-1, LOW DENSITY RESIDENTIAL DISTRICT TO CITY R-1B, LOW DENSITY RESIDENTIAL DISTRICT IN THE 13<sup>TH</sup> CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman, Parham and Segelhorst voting "aye."

**2. Accept Donations for Commissioned Artwork for the Children's Area at the Library and Appropriate Funds (AF: 66-2017)** (Chris McCartt).

Motion/Second: Parham/George, to pass:

**ORDINANCE NO. 6659**, AN ORDINANCE TO AMEND THE GENERAL PROJECT-SPECIAL REVENUE FUND BUDGET BY APPROPRIATING DONATED FUNDS TO THE LIBRARY CHILDREN'S ARTWORK PROJECT FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman, Parham and Segelhorst voting "aye."

**3. Amend General Purpose School Fund and General Project Fund Budgets by Appropriating Funds Received from Sullivan County** (AF: 77-2017) (Dr. Ailshie, Jeff Fleming).

Motion/Second: McIntire/Parham, to pass:

**ORDINANCE NO. 6660**, AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND THE GENERAL PROJECT FUND BUDGETS BY APPROPRIATING FUNDS RECEIVED FROM SULLIVAN COUNTY FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman, Parham and Segelhorst voting "aye."

**4. Transfer Funds for Sanitary Sewer Facilities and Waterline Upgrades - Colonial Heights Phase 5 Project (AF: 52-2017)** (Ryan McReynolds).

Motion/Second: McIntire/Parham, to pass:

**ORDINANCE NO. 6661**, AN ORDINANCE TO AMEND THE WATER PROJECT FUND BY TRANSFERRING FUNDS TO THE COLONIAL HEIGHTS PHASE V PROJECT FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

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Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman, Parham and Segelhorst voting "aye."

**5. Amend Senior Advisory Council Funds/Senior Trips** (AF: 79-2017) (Shirley Buchanan).

Motion/Second: Duncan/George, to pass:

**ORDINANCE NO. 6662**, AN ORDINANCE TO AMEND THE SENIOR CITIZENS ADVISORY FUND BUDGET BY APPROPRIATING FUNDS RECEIVED FROM SENIOR CITIZENS THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman, Parham and Segelhorst voting "aye."

**D. OTHER BUSINESS.**

**1. Approve Application and Contract with VDOT for Transit Planning** (AF: 83-2017) (Bill Albright).

Motion/Second: McIntire/Parham, to pass:

**Resolution No. 2017-184**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE ELECTRONIC APPLICATION AND CONTRACT BETWEEN THE CITY OF KINGSPORT AND THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO RECEIVE FEDERAL HIGHWAY ADMINISTRATION PLANNING FUNDS FOR USE BY THE KINGSPORT AREA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE FISCAL YEAR 2018; AUTHORIZING THE MAYOR TO EXECUTE THE FTA FISCAL YEAR 2017 CERTIFICATIONS AND ASSURANCES, AND ANY OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE LETTER OF AUTHORIZATION

Passed: All present voting "aye."

**2. Bid Award for the Construction Phase 1 Improvements for Borden Park to Duco Constructions LLC** (AF: 86-2017) (Chris McCartt)

Motion/Second: George/Segelhorst, to pass:

**Resolution No. 2017-185**, A RESOLUTION AWARDED A CONTRACT FOR THE CONSTRUCTION OF PHASE 1 IMPROVEMENTS FOR BORDEN PARK TO DUCO CONSTRUCTION LLC AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR SAME AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**3. Bid Award for the Purchase of One (1) Cab/Chassis with Grabber Loader to Stringfellow, Inc.** (AF: 87-2017) (Ryan McReynolds).

Motion/Second: McIntire/Segelhorst, to pass:

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**Resolution No. 2017-186**, A RESOLUTION AWARDING THE BID FOR THE PURCHASE OF ONE CAB/CHASSIS WITH GRABBER LOADER TO STRINGFELLOW, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

**4. Approve Full Release of Lien to Von and Gloria Lewis** (AF: 82-2017) (Mike Billingsley).

Motion/Second: Olterman/Segelhorst, to pass:

**Resolution No. 2017-187**, A RESOLUTION APPROVING A FULL RELEASE OF LIEN FOR VON AND GLORIA LEWIS AND AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE AND ANY AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE RELEASE

Passed: All present voting "aye."

**5. Reject Bids for Life and Long-Term Disability Insurance** (AF: 90-2017) (George DeCroes).

Motion/Second: George/Duncan, to pass:

**Resolution No. 2017-188**, A RESOLUTION REJECTING ALL PROPOSALS FOR LONG TERM DISABILITY INSURANCE AND LIFE INSURANCE; RENEWING THE AGREEMENTS WITH THE CURRENT CARRIERS AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO RENEW THE LONG TERM DISABILITY INSURANCE AND LIFE INSURANCE WITH THE CURRENT CARRIERS

Passed: All present voting "aye."

**6. Supplement Request with Mattern & Craig, Inc. for the Indian Trail Drive Extension Project** (AF: 88-2017) (Ryan McReynolds).

Motion/Second: McIntire/Parham, to pass:

**Resolution No. 2017-189**, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH MATTERN & CRAIG, INC. FOR THE INDIAN TRAIL DRIVE EXTENSION PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

**7. TDOT Grant Contract Amendment One (Time Extension) for Stone Drive Multi-Modal Access Project Phase 1** (AF: 89-2017) (Ryan McReynolds).

Motion/Second: Duncan/Segelhorst, to pass:

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**Resolution No. 2017-190**, A RESOLUTION APPROVING AMENDMENT ONE TO GRANT CONTRACT 150074, PIN #121997.00 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE STONE DRIVE MULTI-MODAL ACCESS PROJECT PHASE 1; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

**8. Execution of an Agreement with Frontier Health for Counseling Services for Kingsport City Schools (AF: 96-2017) (David Frye).**

Motion/Second: McIntire/George, to pass:

**Resolution No. 2017-191**, A RESOLUTION APPROVING AN AGREEMENT WITH FRONTIER HEALTH FOR COUNSELING SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**9. Apply and Accept Section 5307 Capital/Operating Grant from the U.S. Department of Transportation (AF: 81-2017) (Chris McCartt).**

Motion/Second: Olterman/Duncan, to pass:

**Resolution No. 2017-192**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE FEDERAL TRANSIT ADMINISTRATION SECTION 5307 FUNDS FROM THE U.S. DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2017-2018

Passed: All present voting "aye."

**10. Assignment of a Lease to the Sullivan County-Bluff City-Kingsport Animal Control Center, Inc. (AF: 94-2017) (Mike Billingsley).**

Motion/Second: Parham/Duncan, to pass:

**Resolution No. 2017-193**, A RESOLUTION APPROVING AN ASSIGNMENT OF A LEASE TO THE SULLIVAN COUNTY-BLUFF CITY-KINGSPORT ANIMAL CONTROL CENTER, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE ASSIGNMENT AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

**11. Amend Hazen and Sawyer Professional Service Agreement for Design of Water Treatment Plant Chemical Feed Facilities (AF: 95-2017) (Ryan McReynolds).**

Motion/Second: Segelhorst/Parham, to pass:

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**Resolution No. 2017-194**, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH HAZEN AND SAWYER FOR THE DESIGN OF THE WATER TREATMENT PLANT CHEMICAL FEED AND STORAGE IMPROVEMENTS; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

**VII. CONSENT AGENDA.**

**1. Approve Offers for Purchase and Tennessee Department of Transportation Agreement of Sale (AF: 92-2017) (Ryan McReynolds).**

Motion/Second: McIntire/Parham, to adopt:

**Resolution No. 2017-195**, A RESOLUTION APPROVING OFFERS FOR THE PURCHASE OF TWELVE (12) TRACTS OF REAL PROPERTY FOR THE EASTERN GREENBELT EXTENSION PROJECT; APPROVING TENNESSEE DEPARTMENT OF TRANSPORTATION'S AGREEMENT OF SALE; AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENTS FOR EACH PROPERTY ACQUIRED PURSUANT HERETO AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

**VIII. COMMUNICATIONS.**

- A. CITY MANAGER**. Mr. Fleming summarized the marketing update that was presented at the work session yesterday and thanked Heather Cook for all the work she has done.
  
- B. MAYOR AND BOARD MEMBERS**. Alderman Duncan stated his tie was signed by the Dobyys Bennett baseball team. He reminded everyone of Clean Sweep Saturday coming up. Alderman Segelhorst commented on the Fire Department annual report, commending the public safety organizations in Kingsport. Alderman Parham discussed the general health of the city and the steps that have been taken by the board to positively address economic issues. Alderman Olterman commended that candidates running for aldermen. He encouraged everyone to vote and let their voice be heard. Alderman George mentioned the DBHS FFA fundraising flower sale will be Saturday. Vice-Mayor McIntire congratulated Holston Medical Group and Carpenter's Helping Ministry. He thanked the Chamber for the new Kingsport sign and recognized Healthy Kingsport for the work they do for the community. Lastly he commented on the elm tree that was donated on Elm Street. Mayor Clark echoed Alderman Parham's comments on the positive attributes of Kingsport. He also congratulated the police department for meeting the nation's highest standards of professionalism, noting their recent award for being an accredited

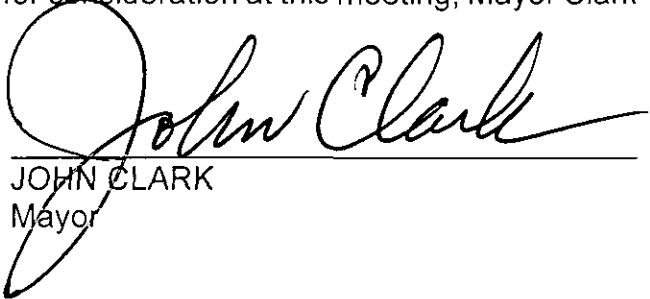
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department for at least 25 years, noting the KPD has been accredited eight times.

**C. VISITORS.** Mr. Mark Vicars commented on the disc golf Borden Park and the sport in general.

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Clark adjourned the meeting at 8:10 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder

  
JOHN CLARK  
Mayor