

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, May 16, 2017, 7:00 PM
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor John Clark, Presiding

Vice Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Colette George

Alderman Tommy Olterman

Alderman Tom C. Parham

Alderman Tom Segelhorst

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James Demming, City Recorder/Chief Financial Officer

I. **CALL TO ORDER:** 7:00 p.m., by Mayor John Clark.

II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Charlie Glass.

II.B. **INVOCATION:** Reverend Cathy Johnston, St. Timothy's Episcopal Church Deacon.

III. **ROLL CALL:** By City Recorder Demming. All Present.

IV.A. RECOGNITIONS AND PRESENTATIONS.

1. Charlie Glass, YMCA Executive Director & CEO (Mayor Clark).
2. Keep Kingsport Beautiful Awards - Robin Cleary.
3. Racks by the Tracks.
4. Proclamation - Public Works Week (Mayor Clark).

IV.B. APPOINTMENTS/REAPPOINTMENTS.

1. Appointments to the Kingsport Public Library Commission
(AF: 114-2017) (Mayor Clark).

Motion/Second: Segelhorst/Parham, to approve:

APPOINTMENTS OF MS. PARIS BISHOP, MR. KEITH HICKEY AND MR. LANE DUKART TO SERVE A THREE-YEAR TERM ON THE **KINGSPORT PUBLIC LIBRARY COMMISSION** EFFECTIVE IMMEDIATELY AND EXPIRING ON JUNE 30, 2020. THE APPOINTEES WILL REPLACE JOHN DEMUTH, REGGIE MARTIN AND CALVIN CLIFTON WHOSE TERMS HAVE EXPIRED AND ARE ROTATING OFF.

Passed: All present voting "aye."

2. Reappointments to the Regional Planning Commission
(AF: 124-2017) (Mayor Clark).

Motion/Second: Parham/McIntire, to approve:

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REAPPOINTMENTS OF MS. PAT BREEDING, MR. SAM BOOHER, MS. SHARON DUNCAN AND MS. BEVERLEY PERDUE TO SERVE A SECOND FOUR-YEAR TERM ON THE **REGIONAL PLANNING COMMISSION**. ALL REAPPOINTMENTS ARE EFFECTIVE IMMEDIATELY AND EXPIRE ON MAY 31, 2021.

Passed: All present voting "aye" except Duncan "abstaining."

3. Appointment to the Emergency Communications District/E-911 Board (AF: 126-2017) (Mayor Clark).

Motion/Second: McIntire/Parham, to approve:

APPOINTMENT OF MR. DR. PATRICK H. (MICKEY) SPIVEY, III, TO SERVE ON THE **EMERGENCY COMMUNICATIONS/E-911 BOARD**. DR. PATRICK WILL COMPLETE THE REMAINDER OF THE TERM OF OUTGOING DIRECTOR HUNTER W. WRIGHT, WHO ANNOUNCED HIS RESIGNATION AT THEIR APRIL MEETING. DR. SPIVEY'S TERM WILL TAKE EFFECT IMMEDIATELY AND WILL EXPIRE DECEMBER 31, 2019.

Passed: All present voting "aye."

V. APPROVAL OF MINUTES.

Motion/Second: Parham/McIntire, to approve minutes for the following meetings:

- A. May 1, 2017 Regular Work Session
- B. May 2, 2017 Regular Business Meeting
- C. May 9, 2017 Budget Work Session

Approved: All present voting "aye."

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS.

1. Amend Zoning of Parcels 5, 6, 7 and 8, Tax Map 61D Located Adjacent to the Intersection of East Center Street and E Street in the Highland Community (AF: 111-2017) (Ken Weems).

PUBLIC COMMENT ON ITEM VI.A.1. None.

Motion/Second: McIntire/Duncan, to pass:

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY ADJACENT TO E STREET FROM B-3, HIGHWAY ORIENTED BUSINESS DISTRICT TO R-3, LOW DENSITY APARTMENT DISTRICT IN THE 11TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

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2. Public Hearing for Annexation Annual Plan of Services
(AF: 110-2017) (Nathan Woods). City Planner Nathan Woods gave a brief presentation on this item.

PUBLIC COMMENT ON ITEM VI.A.2. None.

**3. Amend Zoning of 1912 Seaver Road Located at the Intersection
of Seaver Road and Princeton Road** (AF: 115-2017) (Jessica Harmon).

PUBLIC COMMENT ON ITEM VI.A.3. None.

Motion/Second: McIntire/Parham, to pass:

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY ADJACENT TO SEAVER ROAD FROM B-4P, PLANNED BUSINESS DISTRICT TO R-1B, LOW DENSITY RESIDENTIAL DISTRICT IN THE 13TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

PUBLIC COMMENT. Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

B. BUSINESS MATTERS REQUIRING FIRST READING.

**1. Approve Receiving a Grant from the Kingsport Community
Foundation Centennial Park Project Fund of East Tennessee Foundation and
Appropriate Funds** (AF: 123-2017) (Chris McCartt).

Motion/Second: George/Olterman, to pass:

Resolution No. 2017-207, A RESOLUTION ACCEPTING GRANT NO. 20170437 FROM THE KINGSFORT COMMUNITY FOUNDATION CENTENNIAL PARK PROJECT FUND THROUGH THE EAST TENNESSEE FOUNDATION; APPROVING A LETTER OF AWARD; AND AUTHORIZING THE MAYOR TO EXECUTE THE LETTER, AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE LETTER

Passed: All present voting "aye."

Motion/Second: McIntire/George, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND BUDGET BY APPROPRIATING DONATED FUNDS RECEIVED FROM THE EAST TENNESSEE FOUNDATION FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

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2. Amend the FY17 Schools Federal Projects Fund Budget
(AF: 121-2017) (David Frye).

Motion/Second: Parham/Duncan, to pass:

AN ORDINANCE TO AMEND THE FY 2017 SCHOOL FEDERAL GRANT PROJECTS
FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

3. Amend the FY17 School Special Projects Fund Budget
(AF: 122-2017) (David Frye).

Motion/Second: Segelhorst/George, to pass:

AN ORDINANCE TO AMEND THE FY 2017 SCHOOL SPECIAL PROJECTS FUND
BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**4. Amend the FY17 General Purpose School Fund and General
Project Fund Budgets** (AF: 120-2017) (David Frye).

Motion/Second: McIntire/Olterman, to pass:

AN ORDINANCE TO AMEND THE FY 2016-17 GENERAL PURPOSE SCHOOL FUND
AND GENERAL PROJECT FUND BUDGETS; AND, TO FIX THE EFFECTIVE DATE OF
THIS ORDINANCE

Passed on first reading: All present voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Budget Adjustment Ordinance for FY17 (AF: 91-2017)
(Jeff Fleming).

Motion/Second: Parham/George, to pass:

ORDINANCE NO. 6665, AN ORDINANCE TO AMEND VARIOUS PROJECTS FOR THE
YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS
ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman,
Parham and Segelhorst voting "aye."

D. OTHER BUSINESS.

**1. Bid Award for Concession Food Service Distributor for the
Kingsport Aquatic Center to H. T Hackney Company and B.K.T., Inc.**
(AF: 117-2017) (Chris McCartt).

Motion/Second: George/Duncan, to pass:

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Resolution No. 2017-208, A RESOLUTION AWARDDING THE PROPOSAL FOR CONCESSION FOOD SERVICE DISTRIBUTOR FOR THE KINGSPORT AQUATIC CENTER TO THE H.T. HACKNEY COMPANY AND B.K.T., INC.; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

2. Accept TDOT's Proposal Related to East Center Street to East of Cook's Valley Road Route SR-126 (AF: 118-2017) (Ryan McReynolds)

Motion/Second: McIntire/Parham, to pass:

Resolution No. 2017-209, A RESOLUTION APPROVING A PROPOSAL WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION RELATED TO A PROJECT DESIGNATED AS "FROM EAST CENTER STREET TO EAST OF COOKS VALLEY ROAD ROUTE: SR-126", AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSAL AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE PROPOSAL

Passed: All present voting "aye."

3. Purchase Furnishings for Water Services Operations Center Located at 1113 Konnarock Rod (AF: 112-2017) (Ryan McReynolds).

Motion/Second: Duncan/George, to pass:

Resolution No. 2017-210, A RESOLUTION APPROVING THE PURCHASE OF OFFICE FURNITURE FOR THE WATER SERVICES OPERATIONS CENTER FROM WORKSPACE INTERIORS AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

4. Software Maintenance Agreement with Cartegraph Operations Management System (AF: 125-2017) (Ryan McReynolds).

Motion/Second: McIntire/Segelhorst, to pass:

Resolution No. 2017-211, A RESOLUTION APPROVING A SOFTWARE MAINTENANCE AGREEMENT WITH CARTEGRAPH SYSTEMS, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

5. Change Order to Contract with Creative Bus Sales for Two (2) 22-Passenger Cutaway MiniBuses (AF: 116-2017) (Chris McCartt, Steve Hightower).

Motion/Second: George/Parham, to pass:

Resolution No. 2017-212, A RESOLUTION APPROVING CHANGE ORDER #1 TO THE CONTRACT WITH CREATIVE BUS SALES FOR THE TWO (2) 22 PASSENGER

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CUTAWAY MINIBUSES AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE CHANGE ORDER
Passed: All present voting "aye."

6. Adopt a Public Records Policy (AF: 127-2017) (Mike Billingsley).

Motion/Second: McIntire/George, to pass:

Resolution No. 2017-213, A RESOLUTION ADOPTING A PUBLIC RECORDS POLICY AS REQUIRED BY TENNESSEE CODE ANNOTATED § 10-7-503(g)

Passed: All present voting "aye."

7. Bid Award for the Purchase of One (1) Cab/Chassis with Street Sweeper (AF: 97-2017) (Ryan McReynolds).

Motion/Second: Segelhorst/George, to pass:

Resolution No. 2017-214, A RESOLUTION AWARDED THE BID FOR THE PURCHASE OF ONE CAB/CHASSIS WITH STREET SWEEPER TO STRINGFELLOW, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

8. Amend Personnel Policies and Procedures (AF: 119-2017) (George DeCroes).

Motion/Second: Parham/George, to pass:

Resolution No. 2017-215, A RESOLUTION AMENDING RESOLUTION NO. 2008-213, A VACATION LEAVE POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

Motion/Second: Parham/George, to pass:

Resolution No. 2017-216, A RESOLUTION AMENDING RESOLUTION NO. 2016-174, A WAGE AND SALARY POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

VII. CONSENT AGENDA. (These items are considered under one motion.)

Motion/Second: Segelhorst/Parham, to adopt:

1. Contract for Maintenance Activities Performed on Designated State Highways and for Mowing and Litter on John B. Dennis and I-26 for FY18 (AF: 113-2017) (Ryan McReynolds).

Pass:

Resolution No. 2017-217, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR FISCAL YEAR 2018 WITH THE STATE OF

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TENNESSEE DEPARTMENT OF TRANSPORTATION FOR REIMBURSEMENT OF MAINTENANCE ACTIVITIES PERFORMED ON DESIGNATED STATE HIGHWAY ROUTES LOCATED IN THE KINGSFORT CITY LIMITS; EXECUTE A CONTRACT WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION FOR MOWING AND LITTER CONTROL ON JOHN B. DENNIS; AND EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

Passed: All present voting "aye."

2. Approval of Easement and Right-of-Way (AF: 129-2017)
(Ryan McReynolds).

Approve:

OFFERS FOR EASEMENT AND RIGHT-OF-WAY IN CONNECTION WITH THE INSTALLATION OF A TRAFFIC SIGNAL AT SULLIVAN & CLAY STREETS.

Passed: All present voting "aye."

VIII. COMMUNICATIONS.


- A. CITY MANAGER.** Mr. Fleming talked about the activities and events happening on Public Works Day coming up at the Farmers Market next Tuesday during Public Works Week.
- B. MAYOR AND BOARD MEMBERS.** Alderman Duncan stated his tie was signed by "Team Duncan" and thanked those who have supported him during the election process. He also congratulated the other candidates for their willingness to serve the community. He invited everyone to the fundraiser event Grillin' Quillin at the Farmers Market to benefit the Kingsport Theatre Guild, the State Theatre Company and the Kingsport Police Department. Lastly, he commented on the budget process and expressed his appreciation for Judy Smith, Jeff Fleming and city staff. Alderman Segelhorst thanked the candidates as well and wished them luck. He thanked the sponsors for Keep Kingsport Beautiful and also spoke positively in regards to the recent budget presentation. He commended Hunter Wright and the contributions he made to the city through the 911 Board and his years of service. Alderman Parham commented on Mickey Spivey who is taking Mr. Wright's position on the 911 Board. He also commented on the election and how it is a privilege to represent the city. Alderman Olterman congratulated Sullivan South and Dobyns Bennett baseball teams. He also wished the candidates luck. Alderman George reminded everyone school gets out this week and to be mindful of the children. She stated she was honored to win the beautification award for Blue Ridge and congratulated everyone for their hard work. Vice-Mayor McIntire congratulated everyone graduating from high school and college. He mentioned the upcoming Flower Festival and a musical event featuring all the choirs from Church Circle. He thanked the candidates and expressed appreciation for the Community


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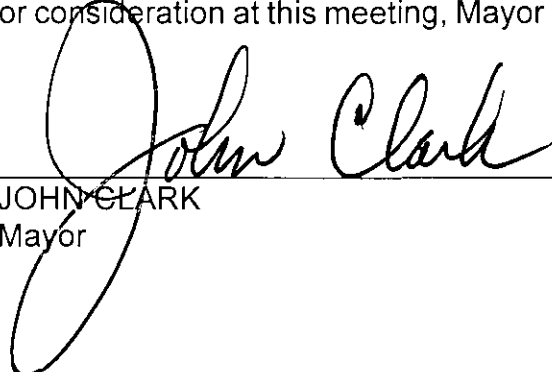
Pride award given by Keep Kingsport Beautiful. Lastly he added there would also be food at the Public Works Day event and invited everyone. Mayor Clark remarked on the awards and recognitions, noting the Kingsport spirit is alive and well. The mayor thanked the current board for their service, pointing out that a lot was accomplished, and stated he looked forward to working with the future board after the election and wishing everyone good luck.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Clark adjourned the meeting at 8:15 p.m.


ANGELA MARSHALL
Deputy City Recorder




JOHN CLARK
Mayor