

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, July 18, 2017, 7:00 PM  
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Vice Mayor Mike McIntire, Presiding

Alderman Jennifer Adler

Alderman Betsy Cooper

Alderman Colette George

Alderman Tommy Olterman

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James Demming, City Recorder/Chief Financial Officer

- I. **CALL TO ORDER:** 7:00 p.m., by Vice Mayor Mike McIntire.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Alderman Adler.
- II.B. **INVOCATION:** Phip Sams, First Christian Church.
- III. **ROLL CALL:** By City Comptroller/Deputy City Recorder Lisa Winkle. Absent:  
Mayor John Clark and Alderman Joe Begley.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.**
1. Keep Kingsport Beautiful Beautification Awards.
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.**
1. **Reappointments to the Tree Advisory Board (AF: 201-2017)** (Mayor Clark).

Motion/Second: Olterman/Adler, to approve:

REAPPOINTMENTS OF MESSRS. STEVE BINGHAM, COLE LUSK, JAMES BABB AND MS. CHRISTINE BARGER TO SERVE A SECOND TWO-YEAR TERM ON THE **TREE ADVISORY BOARD** EFFECTIVE IMMEDIATELY AND EXPIRING ON JULY 31, 2019.

Passed: All present voting "aye."

2. **Appointments to the Board of Electrical Examiners (AF: 207-2017)** (Mayor Clark).

Motion/Second: Olterman/Adler, to approve:

APPOINTMENTS OF MESSRS. JIM HAUN, DOUG GILLIAM AND JOE MAGIERA, JR. TO SERVE A TWO-YEAR TERM ON THE **BOARD OF ELECTRICAL EXAMINERS.**

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen  
of the City of Kingsport, Tennessee, Tuesday, July 18, 2017**

ALL APPOINTMENTS ARE EFFECTIVE IMMEDIATELY AND WILL EXPIRE ON JULY 31, 2019.

Passed: All present voting "aye."

**3. Reappointments to the Parks and Recreation Advisory Committee**  
(AF: 208-2017) (Mayor Clark).

Motion/Second: Olterman/Adler, to approve:

REAPPOINTMENTS OF MESSRS. JEFF WALKER, PETER N. LODAL AND MS. LONI GARCIA TO SERVE A THREE-YEAR TERM ON THE **PARKS AND RECREATION ADVISORY COMMITTEE** EFFECTIVE IMMEDIATELY AND EXPIRING JULY 31, 2020.

Passed: All present voting "aye."

**V. APPROVAL OF MINUTES.**

Motion/Second: Adler/Cooper, to approve minutes for the following meetings:

- A. July 5, 2017 Regular Work Session
- B. July 5, 2017 Regular Business Meeting

Approved: All present voting "aye."

**VI. COMMUNITY INTEREST ITEMS.**

**A. PUBLIC HEARINGS.** None.

**PUBLIC COMMENT.** Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Amend the FY18 Community Development Block Grant Budget**  
(AF: 205-2017) (Lynn Tully).

Motion/Second: George/Olterman, to pass:

AN ORDINANCE TO AMEND THE COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS FOR THE YEAR ENDING JUNE 30, 2018; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Reclassification of Three (3) Personnel Positions and Accept Two (2) Communication Specialists Positions from KECD 911** (AF: 198-2017) (David Quillin).

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen  
of the City of Kingsport, Tennessee, Tuesday, July 18, 2017**

Motion/Second: George/Adler, to pass:

**Resolution No. 2018-010**, RESOLUTION APPROVING THE RECLASSIFICATION OF THREE PERSONNEL POSITIONS IN CENTRAL DISPATCH; TO AMEND THE INTER-LOCAL AGREEMENT WITH THE EMERGENCY COMMUNICATIONS DISTRICT; AND TO AUTHORIZE THE MAYOR TO EXECUTE ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

Motion/Second: Olterman/Adler, to pass:

AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY ADDING COMMUNICATION SPECIALISTS POSITIONS FOR THE CENTRAL DISPATCH DIVISION OF THE POLICE DEPARTMENT AND BY APPROPRIATING THE FUNDS RECEIVED FROM THE KINGSFORT EMERGENCY DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2018; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Appropriate Partnership Support Grant from Tennessee Arts Commission (AF: 184-2017) (Chris McCartt).**

Motion/Second: Cooper/Adler, to pass:

**ORDINANCE NO. 6685**, AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TENNESSEE ARTS COMMISSION FOR THE YEAR ENDING JUNE 30, 2018; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, George and McIntire and Olterman voting "aye."

**2. Budget Ordinance Appropriating Funds and Enter into a Professional Services Agreement with Barge, Waggoner, Sumner & Cannon, Inc. (BWSC) for Meadowview Roadway Design & Permitting Services (AF: 195-2017) (Ryan McReynolds).**

Motion/Second: Adler/George, to pass:

**ORDINANCE NO. 6686**, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND BUDGET BY TRANSFERRING FUNDS TO THE ENTERPRISE PLACE IMPROVEMENTS PROJECT FOR THE YEAR ENDING JUNE 30, 2018; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, George and McIntire and Olterman voting "aye."

**D. OTHER BUSINESS.**

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen  
of the City of Kingsport, Tennessee, Tuesday, July 18, 2017**

**1. Implement a Diabetes Prevention Program Offered Through the YMCA (AF: 200-2017) (Lesley Phillips).**

Motion/Second: George/Olterman, to pass:

**Resolution No. 2018-011**, A RESOLUTION APPROVING A DIABETES PREVENTION PROGRAM; APPROVING A DIRECT PAYOR AGREEMENT WITH THE GREATER KINGSPORT YOUNG MEN'S CHRISTIAN ASSOCIATION; APPROVING A BUSINESS ASSOCIATE AGREEMENT WITH THE GREATER KINGSPORT YOUNG MEN'S CHRISTIAN ASSOCIATION AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENTS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

Passed: All present voting "aye."

**2. Apply and Receive Funds from the Chancery Senior Elder Trust (AF: 204-2017) (Shirley Buchanan)**

Motion/Second: Adler/Cooper, to pass:

**Resolution No. 2018-012**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH FIFTY FORWARD, AND ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A CHANCERY SENIOR ELDER TRUST OF TENNESSEE FOR THE KINGSPORT SENIOR CENTER

Passed: All present voting "aye."

**3. Contractual Agreement with the Tennessee Department of Transportation for Reimbursement of Annual Operation Expenses for FY17-18 (AF: 197-2017) (Chris McCartt).**

Motion/Second: George/Cooper, to pass:

**Resolution No. 2018-013**, A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A REIMBURSEMENT CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE CITY TRANSIT SYSTEM OPERATING EXPENDITURES FOR FISCAL YEAR 2017-2018

Passed: All present voting "aye."

**4. Memorandum of Understanding with the Tennessee Department of Transportation (TDOT) for a Multiphase Traffic Signal for SR36 at Holston Hills Drive (AF: 202-2017) (Ryan McReynolds).**

Motion/Second: Adler/George, to pass:

**Resolution No. 2018-014**, A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR A MULTIPHASE TRAFFIC SIGNAL FOR SR36 AT HOLSTON HILLS DRIVE AUTHORIZING THE MAYOR TO EXECUTE THE MEMORANDUM AND ALL OTHER

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen  
of the City of Kingsport, Tennessee, Tuesday, July 18, 2017**

DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF  
THE MEMORANDUM

Passed: All present voting "aye."

**5. Purchase Order to Southern Lighting & Traffic Systems for  
Traffic Signal Cabinets (AF: 203-2017) (Ryan McReynolds).**

Motion/Second: Olterman/Cooper, to pass:

**Resolution No. 2018-015, A RESOLUTION AUTHORIZING THE CITY MANAGER TO  
EXECUTE A PURCHASE ORDER FOR TRAFFIC SIGNAL CABINETS TO SOUTHERN  
LIGHTING & TRAFFIC SYSTEMS**

Passed: All present voting "aye."

**VII. CONSENT AGENDA. (*These items are considered under one motion.*)**

Motion/Second: Cooper/George, to adopt:

**1. Approval of Easements and Right-of-Way (AF: 199-2017)  
(Ryan McReynolds).**

Approve:

**APPROVAL OF EASEMENT AND RIGHT-OF-WAY**

Passed: All present voting "aye."

**2. Approval of Easements and Rights-of-Way (AF: 206-2017)  
(Ryan McReynolds).**

Approve:

**APPROVAL OF EASEMENTS AND RIGHTS-OF-WAY**

Passed: All present voting "aye."

**VIII. COMMUNICATIONS.**

**A. CITY MANAGER.** Mr. Fleming remarked on Item D, stating the procurement policy allows for the recent emergency purchase of the HVAC system at the police department with the requirement to announce it to the BMA.

**B. MAYOR AND BOARD MEMBERS.** Alderman Olterman talked about the recent reception for Dr. Lyle Ailshie, noting he was a great leader in the school system and wished him well. He also commented on the Times News story on his grandson. Alderman George stated with Funfest starting there would be lots of visitors, encouraging folks to be thoughtful, friendly and to participate and thanking city services. She also stated the movie theatre would be opening Thursday at the mall with free popcorn and coke refills. Alderman Adler thanked the 911 Dispatch Center and also provided details on the neighborliness at the


**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen  
of the City of Kingsport, Tennessee, Tuesday, July 18, 2017**

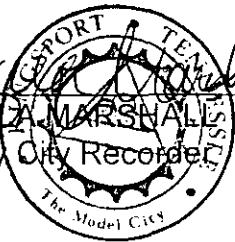
Appalachian Service Project. Alderman Cooper commented on the unique amenities provided by the river, pointing out the rafts and kayaks she observed out this past Sunday. Vice-Mayor McIntire thanked Louise Dixon and commending the Showtime Centennial Edition. He pointed out that school starts back before the next BMA meeting, noting there would be increased traffic and to watch out for kids. Lastly, he recognized police, fire, public works, and all personnel for that contribute to Funfest. He encouraged everyone to get out and enjoy it.

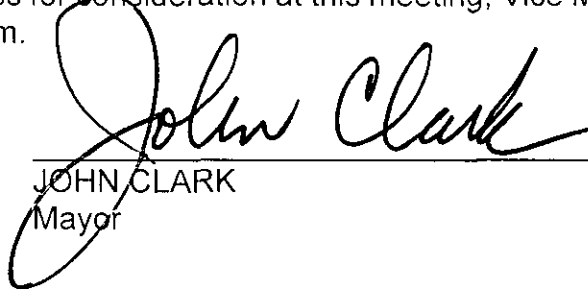
**C. VISITORS.** None.

**D. EMERGENCY REPAIR FOR JUSTICE CENTER REPORT.**

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Vice Mayor McIntire adjourned the meeting at 7:40 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



  
JOHN CLARK  
Mayor