

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, November 17, 2015, 7:00 PM
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor John Clark, Presiding

Vice Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Colette George

Alderman Michele Mitchell

Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

Joseph E. May, Interim City Attorney

James Demming, City Recorder/Chief Financial Officer

I. **CALL TO ORDER:** 7:00 p.m., by Mayor John Clark.

II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Joseph Fry, Dobyns-Bennett High School Student.

II.B. **INVOCATION:** Mitch Whisnant, Minister of Education/Outreach – First Baptist Church.

III. **ROLL CALL:** By City Recorder Demming. All Present.

IV. **RECOGNITIONS AND PRESENTATIONS.**

1. Kingsport Aquatic Center Update – Chris McCartt.

V. **APPROVAL OF MINUTES.**

Motion/Second: McIntire/Parham, to approve minutes for the following meetings:

A. ONEKingsport Mayor's Summit – October 29 & 30, 2015

B. November 3, 2015 Regular Work Session

C. November 3, 2015 Regular Business Meeting

Approved: All present voting "aye."

VI. **COMMUNITY INTEREST ITEMS.**

A. **PUBLIC HEARINGS.** None.

PUBLIC COMMENT. Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, November 17, 2015**

B. BUSINESS MATTERS REQUIRING FIRST READING.

- 1. Ordinance to Increase Retiree Health Insurance (AF: 289-2015)**
(Chris McCartt).

Motion/Second: McIntire/Parham, to pass:

AN ORDINANCE TO AMEND THE RETIREE HEALTH INSURANCE FUND BUDGET BY INCREASING THE RETIREE HEALTH INSURANCE FOR FISCAL YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

- 1. Budget Cleanup Ordinance for FY16 (AF: 278-2015)**
(Jeff Fleming).

Motion/Second: George/Duncan, to pass:

ORDINANCE NO. 6527, AN ORDINANCE TO AMEND VARIOUS PROJECTS FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Mitchell, Olterman and Parham voting "aye."

- 2. Amend the FY16 General Purpose School Fund Budget (AF: 285-2015)** (David Frye).

Motion/Second: Duncan/Mitchell, to pass:

ORDINANCE NO. 6528, AN ORDINANCE TO AMEND THE FY 2015-16 GENERAL PURPOSE SCHOOL FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Mitchell, Olterman and Parham voting "aye."

- 3. Amend the FY16 Budgets for Department of Education Active Employees Health Insurance and Department of Education Retiree Health Insurance (AF: 286-2015)** (David Frye).

Motion/Second: Parham/Duncan, to pass:

ORDINANCE NO. 6529, AN ORDINANCE TO AMEND THE FY 2015-16 BUDGETS FOR KINGSFORT CITY SCHOOLS ACTIVE EMPLOYEES HEALTH INSURANCE FUND AND RETIREE HEALTH INSURANCE FUND; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Mitchell, Olterman and Parham voting "aye."

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, November 17, 2015**

4. Amend the General Project Fund Budget by Appropriating General Obligation Public Improvement Bond Series 2015A (AF: 283-2015) (Jeff Fleming).

Motion/Second: Olterman/McIntire, to pass:

ORDINANCE NO. 6530, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND, THE WATER FUND AND SEWER FUND BUDGETS BY APPROPRIATING GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND, SERIES 2015A; FOR THE FISCAL YEAR ENDING JUNE 30, 2016; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Mitchell, Olterman and Parham voting "aye."

D. OTHER BUSINESS.

1. Accept TDOT's Revised Proposal Related to SR 36 Intersection at Moreland Drive and Hemlock Road Improvements (AF: 297-2015) (Ryan McReynolds).

Motion/Second: Mitchell/Duncan, to pass:

Resolution No. 2016-088, A RESOLUTION APPROVING A PROPOSAL WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO THE INTERSECTION OF HEMLOCK ROAD AND MORELAND DRIVE, STATE ROAD 36, AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSAL AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE PROPOSAL

Passed: All present voting "aye."

2. Cancel the November 30, 2015, Work Session and the December 1, 2015, Business Meeting of the Board of Mayor and Aldermen (AF: 298-2015) (Jeff Fleming).

Motion/Second: McIntire/Duncan, to pass:

Resolution No. 2016-089, A RESOLUTION CANCELLING THE NOVEMBER 30, 2015, WORK SESSION AND THE DECEMBER 1, 2015, REGULAR MEETING OF THE BOARD OF MAYOR AND ALDERMAN BUSINESS MEETING IN ACCORDANCE WITH ARTICLE III, SEC. 7 OF THE CHARTER OF THE CITY OF KINGSPORT, TENNESSEE

Passed: All present voting "aye."

E. APPOINTMENTS/REAPPOINTMENTS. None.

VII. CONSENT AGENDA. (These items are considered under one motion.)

Motion/Second: McIntire/George, to adopt:

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, November 17, 2015**

1. Contract Amendment with TDOT Accepting Federal Transportation Planning Funds on Behalf of the Kingsport MTPO (AF: 257-2015) (Bill Albright).

Pass:

Resolution No. 2016-079, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT ONE OF GRANT CONTRACT Z14MPO007 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO ADD FISCAL YEARS 2016, 2017 AND 2018 FOR FEDERAL HIGHWAY ADMINISTRATION PL-112 PLANNING FUNDS FOR THE KINGSFORT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MPO) AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

2. Award of Bid for Beaded Yogurt Items for the Kingsport City Schools Nutrition Services (AF: 270-2015) (Jennifer Walker).

Pass:

Resolution No. 2016-080, A RESOLUTION AWARDED THE BID FOR BEADED YOGURT ITEMS FOR USE BY KINGSFORT SCHOOL NUTRITION PROGRAM TO KBC DISTRIBUTING, LLC AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE CONTRACT

Passed: All present voting "aye."

3. Maintenance Agreement with TDOT Related to Installation of a Traffic Signal at SR-357 from Hospitality Place/Flagship Drive to I-81 Northbound Ramps (AF: 290-2015) (Ryan McReynolds).

Pass:

Resolution No. 2016-081, A RESOLUTION APPROVING A MAINTENANCE AGREEMENT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

4. Amend Agreement with Flores and Associates to Provide Medical Flexible Spending Debit Cards to Enrolled Employees (AF: 292-2015) (Terri Evans).

Pass:

Resolution No. 2016-082, A RESOLUTION APPROVING AN AGREEMENT WITH FLORES AND ASSOCIATES, AND AUTHORIZING THE MAYOR TO EXECUTE THE

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, November 17, 2015**

AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO
EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**5. Renew the Property Insurance Coverage through Travelers
(AF: 288-2015) (Terri Evans).**

Pass:

Resolution No. 2016-083, A RESOLUTION AUTHORIZING THE RENEWAL OF THE
AGREEMENT WITH TRAVELERS INSURANCE FOR CITY OF KINGSPORT
PROPERTY INSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE ALL
DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF
THE AGREEMENT

Passed: All present voting "aye."

**6. Bid Award for the Purchase of a 72-Passenger School Bus to
Central States Bus (AF: 294-2015) (Steve Hightower).**

Pass:

Resolution No. 2016-084, A RESOLUTION AWARDDING THE BID FOR THE
PURCHASE OF ONE 72 PASSENGER SCHOOL BUS TO CENTRAL STATES BUS
SALES, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE
ORDER FOR THE SAME

Passed: All present voting "aye."

**7. Bid Award for the Purchase of a 41-Passenger School Bus to
Central States Bus (AF: 295-2015) (Steve Hightower).**

Pass:

Resolution No. 2016-085, A RESOLUTION AWARDDING THE BID FOR THE
PURCHASE OF ONE 41 PASSENGER SCHOOL BUS TO CENTRAL STATES BUS
SALES, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE
ORDER FOR THE SAME

Passed: All present voting "aye."

**8. Renew Agreement with Humana as Third Party Administrator
for the City's Self-Funded Health Insurance Program (AF: 93-2015) (Terri Evans).**

Pass:

Resolution No. 2016-086, A RESOLUTION RENEWING THE AGREEMENT WITH
HUMANA INC. FOR ADMINISTRATIVE SERVICES FOR THE CITY'S SELF FUNDED
HEALTH INSURANCE PLAN AND AUTHORIZING THE MAYOR TO EXECUTE ALL
APPLICABLE DOCUMENTS

Passed: All present voting "aye."

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, November 17, 2015**

9. Amend Agreement with Barge Waggoner Sumner and Cannon for Design Services Related to Centennial Park to Include Water Feature Design Services (AF: 296-2015) (Justin Steinmann).

Pass:

Resolution No. 2016-087, A RESOLUTION APPROVING THE AMENDMENT WITH BARGE WAGGONER SUMNER & CANNON, INC. FOR DESIGN SERVICES FOR CENTENNIAL PARK INCLUDING SPECIALIZED FOUNTAIN DESIGN AND CONSULTATION SERVICES; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT TO THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT; AND AUTHORIZING THE MAYOR TO MAKE CERTAIN CHANGES TO THE AMENDMENT, AS NEEDED

Passed: All present voting "aye."

VIII. COMMUNICATIONS.

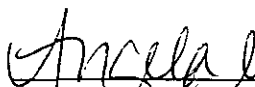
- A. CITY MANAGER.** Mr. Fleming stated the Tennessee Recreation and Parks Association is meeting at Meadowview with around 400 attendees. He pointed out it was a great opportunity to showcase Kingsport.
- B. MAYOR AND BOARD MEMBERS.** Alderman Olterman expressed his gratitude to Assistant City Manager Chris McCartt and his team, as well as those at the Veterans' Memorial. He also wished everyone a happy Thanksgiving. Alderman George thanked the new Walmart community store for taking a piece of property and cleaning up the area. She also stated the new Christmas lights are going up down town and look really good. She encourage everyone to also give to local charities to benefit those who are less fortunate. Vice-Mayor McIntire echoed thanksgiving wishes and encouraged everyone to shop local. Alderman Duncan stated his tie tonight was signed by a second grade class at Thomas Jefferson. He also commented on the KCVB's efforts to get more events coming to town, noting there are already 29 events booked for 2016. Alderman Mitchell congratulated the Dobyys Bennett band, pointing out they have had a great season. She also stated the Santa Train will be coming into town on Saturday and then the Christmas parade will start at 3:30 pm. Alderman Parham commented on the DKA open house downtown, noting it was a special even for Kingsport. Mayor Clark stated the ONE Kingsport post summit continues to move forward, recognizing the work groups and wishing them well. He discussed the benefits of direct revenue and indirect revenue resulting from events, such as at the Aquatic Center, and noting future investments should be similar to make Kingsport a destination city. The mayor commented on the Veterans' Memorial and thanked all military for their service. Lastly, he stated he had the opportunity to eat Thanksgiving dinner early with the Girls Inc. organization, noting it was a great event.

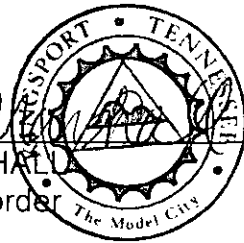
**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, November 17, 2015**

C. VISITORS. None.

D. CITY RECORDER. Acknowledgement of report on debt obligation for the issuance of \$15,105,000 General Obligation Refunding and Improvement Bonds Series 2015A.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Clark adjourned the meeting at 7:45 p.m.


ANGELA MARSHALL
Deputy City Recorder




JOHN CLARK
Mayor